

Minutes of the Co-DDC meeting held on 25/09/2026 at the office room of CDC, Demow

Subject	Co –District Development Committee meeting for the month of August, 2026 under Demow Co-District
Date & Time	25 th September, 2026 at 11:30 AM
Venue	Dr. Bhupen Hazarika Public Library, Demow
Participants	Annexure-1.1

The meeting was chaired by Smti Lukumoni Borah, ACS, Co-District Commissioner, Demow Co-District. The chair greeted and welcomed all the members of the Co-District Development Committee, Demow and initiated the discussion.

After threadbare discussion, the following instructions and decisions were arrived at:

Sl. No	Name of Department	Scheme/Project/ Programme	Issue discussed and action taken	Action to be taken by
1	APDCL	1. PM SURYA GHAR: Muft Bijli Yojana 2. Asian Infrastructure Investment Bank 3. Revamped Distribution Sector Scheme	- The CDPO of the ICDS Project was instructed to resubmit the duly verified list of Anganwadi Centres with disconnected electricity connections to the Sub-Divisional Engineer, APDCL, for necessary action and processing to facilitate their reconnection. - The CDPO of the ICDS Project was further instructed to depute an active and responsible Anganwadi Supervisor to accompany the APDCL officials during their field verification of the Anganwadi Centres with disconnected electricity connections, and to extend all necessary assistance during the verification process.	1.The Sub-divisional Engineer, APDCL 2. CDPO, Demow ICDS Project
2	Health & Family Welfare	1. Health Infrastructure present status 2. Maternal Death Status 3. Child death status 4. ANC Services 5. Institutional Delivery Performance 6. Wage Compensation Scheme	- The Departmental Representative of the Health Department is hereby directed to ensure the presence and active participation of adequate and competent ASHA workers, Medical Officers/Doctors, and Nursing Staff at the Health Camp scheduled to be held on 9th October in connection with the observance of Sewa Sankalpa Week. - The concerned health personnel are instructed to take all necessary measures to prevent maternal deaths and ensure timely identification, referral, and management of high-risk pregnancies. They shall also review and discuss maternal death cases of previous years, identify the causes and gaps, and take appropriate corrective measures to prevent recurrence. - The Departmental Representative of the Health Department was instructed to review the status of deliveries conducted at the Rural Health Centres and to ensure that necessary measures are taken for the provision of safe and quality maternal healthcare services. - The Departmental Representative of the Health Department was informed that the CDC Madam is scheduled to visit Raisai Model Hospital. A meeting with the Docotors of Raisai Model Hospital will also be convened during the visit.	1.The SDM &HO, Health & Family Welfare 2. The BPM, Demow Health Block

			• The Departmental Representative of the Health Department is told to submit the list of ASHA workers and also inform whether any ASHA worker is found to be non-responsive or not performing her assigned duties • The Departmental Representative of the Health Department was instructed to arrange a meeting with the management of Sukafa Hospital, during which the hospital's healthcare services will be reviewed and necessary measures for improvement will be discussed.. • They were instructed to take all necessary measures and ensure effective implementation of appropriate maternal and child health interventions, with the objective of achieving zero preventable maternal and child deaths. • The Departmental Representative (DR) of the Health Department was instructed to take all necessary measures to ensure achievement of the prescribed targets under the Wage Compensation Scheme and to improve overall performance under the scheme. • The Departmental Representative of the Health Department was informed that a meeting with the Medical Officers would be convened to discuss relevant issues and review the progress of healthcare services.	
3	Veterinary	1. Artificial insemination 2. VACCINATION PROGRAMME 3. Rabies Awareness Camp 4. FROZEN SEMEN BANK 5. Mobile veterinary ambulance	• The representatives of the Veterinary Department were informed that CDC Madam would visit and inspect the Frozen Semen Bank to review its functioning and related activities.	The SDO, Veterinary Department, Demow
4	Agriculture	1. PM KISAN 2. PM Fasal Bima Yojana Kharif 2024 3. PM Fasal Bima Yojana Rabi 2024 4. Paddy Procurement. 5. PMKSY-PDMC	• The Representative of the Agriculture Department was instructed to ensure that eligible farmers cultivating Government land are duly included in the Farmer Registry, subject to verification and compliance with the applicable guidelines. • They were further instructed to take all necessary measures to ensure the timely achievement of the prescribed paddy procurement targets. • They were further instructed to cross-check and reconcile the flood damage data prepared by the Office of the Revenue Circles with the departmental records and submit the duly verified and reconciled data accordingly. • The Representative of the Agriculture Department was informed that the number of farmers registered in the Farmer Registry is lower than the number of beneficiaries under PM-KISAN. Necessary steps were therefore instructed to be taken to identify and address the gap and ensure that all	1. The SDAO, Demow 2. The EE (Agriculture), Demow Co-District

			eligible beneficiaries are duly registered.	
5	PWD(R)	1. MMPPNA 2. MMPNA 3. MMUPNA 4. MMNPPNA 5. MMMPA 6. SOPD-G 7. SOPD-ODS 8. RIDF-XXVII 9. RIDF-XXIX	- The Departmental Representative of PWD (Roads) was instructed to take immediate necessary measures to resolve the issue concerning the approach road at the earliest. - They were instructed to include photographs of the completed schemes in the PowerPoint presentation (PPT) for documentation and review purposes. - They were instructed to submit the resurvey report of the Pathaligarh Road at the earliest for review and necessary action. - The Departmental Representative of PWD (Roads) was informed that CDC Madam would visit and inspect the Sepon–Sunpora Road to review the status and progress of the ongoing works. - They were informed that the Land Acquisition (LA) amount in respect of Bhadhara–Konwargaon Road and Dighal Pasi Road would be released at the earliest, subject to completion of the necessary formalities. - They were further informed that the Land Acquisition (LA) amount in respect of the Uriamghat Bridge Road has already been disbursed.	AEE, PWD(R), Demow Territorial Road Sub Division
6	IRRIGATION	RIDF-XXIX (NABARD) 2023-24	The Departmental Representatives of the Irrigation, Fisheries and Agriculture Departments were instructed to conduct a joint field survey to identify suitable areas and assess the feasibility of integrated paddy-cum-fish farming.	AEE, IRRIGATION, Demow
7	PWD(B)	1. Medical College(1 No) 2. ITI/Polytechnic (2 nos) 3. Untied Fund (2 nos) 4. RIDF NABARD(1 no) 5. Secondary Department(1 No) 6. Tea Tribes Department (5 nos)	The Departmental Representative of PWD (Building) was informed that CDC Madam would visit and review the ongoing construction works at Sivasagar Polytechnic College and Palengi High School.	AEE, PWD(B)
8	ICDS	1. Poshan tracker 2. Monthly reporting regarding SAM/MAM children 3. Measuring efficiency for the month of august, 2025 4. VSHND & CBE 5. Facial recognition system for the month of august 2025 6. SNP for 3yrs to 6yrs children	- The Representative of the Demow ICDS Project was informed that a meeting with the Anganwadi Supervisors would be convened to review the implementation and progress of ICDS-related activities. The status of Aadhaar enrolment/linkage and the progress of Poshan Tracker activities would also be reviewed during the meeting. - They were instructed to arrange a training session on the Poshan Tracker for Anganwadi Workers to ensure its effective and proper utilisation. They were further instructed to submit a report on any Anganwadi Worker found	CDPO, Demow ICDS Project

		7. SNP for the beneficiary(pregnant) 8. SNP for the beneficiary(lactating mother) 9. SNP for the beneficiary(6m to 3 yrs beneficiary) 10. PMMVY total enrollment	to be non-performing or not adequately carrying out the assigned responsibilities. - They were instructed to submit a report detailing the Anganwadi Centres that remain vacant following the amalgamation process. - The Representative of the Demow ICDS Project was instructed to submit the report of children identified with Severe Acute Malnutrition (SAM). It was further informed that a health team would visit the concerned Anganwadi Centres to conduct health check-ups and provide necessary medical assessment and support. - They are told to submit the action plan for Sewa-Sankalpa Week. - The Departmental Representatives were informed that CDC Madam will visit selected Anganwadi Centres for field-level inspection and review of ongoing activities.	
9	Excise	1. List of Licensed Shop 2. Target and Achievement of Revenue of Sivasagar District 3. Consumption statement	- The Departmental Representative of the Excise Department was instructed to submit a comparative report on revenue collection, highlighting the collection figures for the relevant periods for review and assessment. - The Departmental Representative of the Excise Department was instructed to conduct regular surprise inspections and raids, particularly in tea garden areas, to monitor and prevent any illicit activities. They were further directed to keep the representatives of ATSA informed regarding such operations.	Inspector of Excise, Demow Sub-Division
10	Handloom and Textile	1. PM mudra loan scheme 2025-26 2. Pradhan Mantri Suraksha Bima Yojana (PMSBY) and Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJBY) 3. Swanirbhar naari scheme 2021-22	- It is decided that the Handloom and Textile Department shall be provided with a room in the Tribal Guest House for use as an office room. - The departmental representative of the Handloom and Textile Department was informed that textile industries in Demow shall be visited by the Assistant Commissioner, Demow. The representative was instructed to accompany the officer during the said visit. - It is decided that a meeting shall be scheduled with the Lead District Manager (LDM) and the departmental representative of the Handloom and Textile Department to review and ascertain the reasons for the non-sanction of two PM Mudra loans to date..	1. Assistant Director, Handloom and Textile, Demow
11	Sericulture	1.Eri Seed Grainage, Demow 2.Muga P-2 Farm, Kacharipathar 3. Raising of Som seedlings (20000 Nos.) nursery under SOPD-G 2024-25. 4. Raising of Kesseru seedlings (1000 Nos.) nursery under SOPD-G 2024-25.	- The Departmental Representative of the Sericulture Department was informed that the sericulture rearing centres would be visited and inspected by CDC Madam to review the ongoing rearing activities and assess their progress. - They were further instructed to inform the Office of the CDC in advance regarding any awareness programme or	1. Assistant Director, Sericulture, Demow

			activity proposed to be organised by the Department, so that the same may be duly noted and coordinated.	
12	Fishery	1. AVERAGE FISH PRODUCTION PER YEAR 2. AVERAGE SEED PRODUCTION FROM HATCHERY (4 NOS) 3. PRIMARY FISHER POPULATION 4. PMMSY	The Departmental Representative of the Fisheries Department informed that financial assistance of ₹10,000 per hectare would be provided to owners of ponds affected by floods, as per the applicable provisions and guidelines.	The DFDO, Sivasagar
13	Food and Civil Supply	1. Status of Household & Beneficiaries 2. Status of Ration Card 3. Status of Stakeholders 4. Details of e-POS Machine Installation	The Area Officers of the Food & Civil Supplies Department were instructed to conduct joint raids and inspections in hotels in coordination with officials of the Food Safety Department, particularly to detect and prevent the unauthorised use of domestic LPG cylinders for commercial purposes.	Inspector, FCS and CA Branch, Demow
14	Water Resource	1. RIDF XXIX 2. RIDF XXX	- The Departmental Representative of the Water Resources Department was informed that the Fakelani Wetland Project would be visited and inspected by CDC Madam to review the progress and status of the project. - They were further instructed to expedite and complete the ongoing Lai Bill works within the stipulated timeframe. It was also informed that CDC Madam would visit the concerned sites to inspect and review the progress of the works.	The AEE, WR, Demow Sub-division.
15	PHE	1. Status of community composit pit and CMSC 2. Status of BFM under sivasagar sub-division 3. Status of Dysfunctional schemes	- The Departmental Representative of the Public Health Engineering (PHE) Department was informed that a dedicated meeting would be convened to review and discuss the status of dysfunctional schemes and to identify necessary measures for their early restoration. - They were instructed to prioritise areas facing acute water scarcity or where the requirement for water supply is highest, and to take necessary measures to ensure effective water supply and timely collection of applicable water tariffs.	The AEE, PHE, Demow Sub-division

The meeting was ended with a vote of thanks.



Co-District Commissioner,
Demow Co-District

Memo No:CDC-DMW/T&D/Meeting/01/2024/ 37
Copy to:-

1. The District Commissioner, Sivasagar for favour of kind information.
2. All the Executive Magistrate, Demow for kind information and necessary action.
3. All Head of Department, Demow Co-District for kind information and necessary action.



Co-District Commissioner,
Demow Co-District

