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Subject	Minutes of the District Development Committee (DDC) Meeting for the month of AUGUST and SEPTEMBER, 2023
Date & Time	28/09/2023
Venue	Sukafa Conference Hall, DC's office, sivasagar

The DDC meeting was chaired by Sri Aditya Vikram Yadav, IAS, District Commissioner, Sivasagar.

The decisions of the meeting are as follows :

Sl No.	Sector	Administrative Department	Scheme/ Project/Programme	Decision/Action to be taken	Agency responsible & Timeline
1	Finance Planning	Economics & Statistics	1. Agriculture Census, 2021-22 2. DDP	1. Analysis of survey is to be carried out to get similar data with agriculture department. (For example Sugarcane) 2. In next DDC meeting what has been submitted to govt. to be reviewed and shown.	Deputy Director, Economics & statistics
2	Economic Development	Sericulture	Raising 1 Acre Som Plantation to each Muga farmer, 2018-19  Raising 1 Acre Som Plantation to each Muga farmer, 2019-20  Nomination for Award Money to Top Performers for the year 2023-24, under SOPD-G (State Level).  Nomination for Award Money to Top Performers for the year 2023-24, under SOPD-G (District Level)  Providing Pedal Cum Motorized Spinning Machine to Spinners, under SOPD-G Scheme, 2023- 24  Providing Eri Rearing Appliance to Divyang Person under SOPD- G Scheme, 2023-24	Discussed	Deputy Director, Sericulture
3	Economic Development	Handloom & textile	Enforcement drives against power loom Gamusa. Handloom Training	Discussed	Assistant Director, H&T

			Centre:- One Year Artisan Course (Govt of Assam)		Deputy Director, Sericulture
4	Social sector	Health	1) MMR & IMR. 2) Nutrition. 3) RBSK Performance Analysis 4) Infrastructure Development. 5) Wage Compensation Scheme	1) The department would make an enquiry against the health workers in the areas where infant mortality is high. 2) A report is to be submitted on new applicants under the wage compensation scheme. Awareness about the compensation scheme is to be adopted in Gram Sabha. 3) Asha/Anganwadi workers may visit together to ensure supply of nutrients for eradication of anemia. 4) The department will collect health data from schools with the help of RBSK teams visiting schools. 5) Jan Aushadhi Kendra to be established near the hospital premises.	ADC( Health) & Joint Director of Health Services, Sivasagar
5	Infrastructure	Water Resource	Ongoing schemes	1) Ongoing schemes will be started in November. 2) A revised estimate on Jamuna cleaning is to be submitted. 3) Proposals should be adopted with innovative ideas for the development of embankments surrounding the town areas of the district.	EE, Water Resources Division, Sivasagar
6	Social sector	Social Welfare	1) SAM/ MAM 2) POSHAN Abhiyaan 3) District Hub for Empowerment of Women (DHEW) 4) PM Matru VandanaYojana	1) Growth monitoring & measuring efficiency is to be continued with accuracy. 2) Progress of constructing model AWC is to be expedited.	DSWO, Sivasagar
7	Social sector	FCS&CA	1) AADHAAR Seeding 2) Ration Card	1) For the issue of a new Ration card, data in collaboration with the health department (Ayushman card beneficiary), ASRLM & M.B is to be collected.	
8	Infrastructure	PHE	1. JJM.	1) Letter is to be issued to	EE, PHE



				CEO,ZP requiring fund for pipeline construction(Bihubar area). 2) Target upto 95% to be done during the month of October	
	Economic development	Industries & Commerce	1) Prime Minister's Employment Generation Programme (PMEGP) 2) Pradhan Mantri Formalisation of Micro Food Processing Enterprise Scheme(PMFME) 3) North East Industrial Development Scheme (NEIDS-17) 4) CCIAC(Central Capital Investment Incentive for access to Credit) 5) STATE POLICY(Industrial & Investment Policy of Assam, 2019) 6) BIPONI	1) Slow progress of PMFME is to be addressed. 2) Incremental progress of all ongoing schemes is to be shown in monthly reports. 3) DICC is asked to visit the Rajabari Railway site and submit a proposal for construction of warehousing complex in the site.. 4) A detailed report on all the loan activities under PMEGP is to be submitted in next DDC.	General Manager, Industries & Commerce Deptt. & Railway Department
10	Infrastructure	Tourism	--	1) A list of heritage structures in the district is to be prepared.	TIO, Sivasagar
11	Infrastructure	Transport	--	1. DTO will take necessary steps to vacate the shops in ASTC complex which do not pay regularly and vacated shops will be handed over to ASRLM for selling indigenous products. 2. Awareness to claim Jeevan Jyoti Bima Yojana among the public is to be raised and review will be taken alongside.	DTO, Sivasagar
12	Economic development	DRCS	1. Non-functional societies. 2. Jan Aushadhi Kendra.	1. DRCS is to be concerned with the health department for the arrangement of shops to establish Jan Aushadhi Kendra. 2. The land of non-functional societies has to be acquired.	DRCS, Sivasagar
13	Infrastructure	Irrigation	1. PMKSY(PHASE 1).	1. For the purpose of Rabi	EE,

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			<p>2. Installation of Solar and Electrically operated Hybrid Tube well scheme under Thowra LAC (10 points) under SOPD-G for the year 2022-23.</p> <p>3. Solar-powered MDTW scheme at Rongpur GP (1 point) under RIDF - XXVIII (NABARD)</p>	<p>crop, micro or large-scale projects may be adopted.</p> <p>2. In coordination with the agriculture department, areas with irrigation facilities are to be identified for double cropping.</p>	Irrigation, Sivasagar-Thowra Division/ Nazira-Amguri Territorial Division
14	Economic development	Fishery	PMMSY 2020-21 PMMSY 2021-22 PMMSY 2022-23	<p>1) Incremental progress of all ongoing schemes is to be shown in monthly reports.</p> <p>2) Report should be submitted in the next DDC meeting on the execution of the instructions of the Hon'ble Minister of the Fishery Department, Govt. of Assam.</p> <p>3) Report to be submitted on fish feeding status.</p>	DFDO, Sivasagar
15	Infrastructure	PWD ( B )	Ongoing schemes	<p>1) By December 2023, all schemes are to be completed.</p> <p>2) The EE, PWD (B) has to focus primarily on the completion and handover of the judicial building by November 2023.</p> <p>3) A formal Letter is to be issued to the State Head for Rang Ghar project.</p>	EE, PWD, Sivasagar Building Division
16	Infrastructure	PWD( R )	Ongoing schemes	<p>1) Photographs of the works of 80 % completion or Photographs against the works for which work orders have been issued one year earlier are to be provided in ppt format by the next DDC meeting.</p> <p>2) A letter is to be sent to the NHIDCL authority about the identification of land for the Assam Mala project.</p> <p>3) Road safety measures for last month are to be reported with photographs.</p> <p>4) All the projects approaching</p>	EE,PWD (R) Sivasagar-Thowra Territorial Road Division



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				charaideo maidam are to be completed soon. 5) Naga Ali road work is to be started soon.	
17	Infrastructure	APDCL	<ol style="list-style-type: none"> <li>1. RDSS (Revamped Distribution Sector Scheme)</li> <li>2. AIIB (Asian Infrastructure Investment Bank) Scheme</li> </ol>	<ol style="list-style-type: none"> <li>1. Advisory is to be circulated on safety measures of the staff engaged in the field. If someone dies in the electrification sites contractor will be responsible for engaging their own labourer as well and in the case of departmental labourer SDO, APDCL will be responsible.</li> <li>2. Consolidated bill(scheme-wise/consumer wise) is to be given to PHE</li> </ol>	GM, APDCL
18	Finance Planning	Forest		<ol style="list-style-type: none"> <li>1. A report is to be submitted regarding soil coming from Tuli per day.</li> <li>2. An electronic survey regarding boundary demarcation and boundary fixation in Panidehing and Galekey Reserved Forest is to be done.</li> </ol>	DFO(T), Sivasagar
19	Economic development	Agriculture	<ol style="list-style-type: none"> <li>1) PMFBY</li> <li>2) PMKSY</li> <li>3) APART</li> <li>4) PM KISAN</li> </ol>	<ol style="list-style-type: none"> <li>1) Rabi plan – GP wise, village wise, crop wise is to be prepared. Google form is also to be prepared along with photographs and feedback.</li> <li>2) Under the APART project, area for mustard production is to be enhanced.</li> <li>3) With the help of ASRLM the SHGs are to be engaged in the process of paddy procurement like cleaning and transportation to PPC.</li> <li>4) A report is to be prepared on PM-FBY and submitted before the next DDC.</li> </ol>	DAO, Sivasagar
20	Economic development	Agri-Engineering		Discussed	
21	Social sector	Sports	Khel Maharan	<ol style="list-style-type: none"> <li>1. DSO will take necessary action for playground development and arrange other play types of</li> </ol>	DSO, Sivasagar

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				equipment for Khel Maharan.	
22	Social sector	ASRLM	SHG	<ol style="list-style-type: none"> <li>1. ASRLM &amp; fishery department will jointly organize training for the smooth and fruitful implementation of PM-MSY.</li> <li>2. ASRLM will engage SHGs in the process of paddy procurement like cleaning and transportation to PPC.</li> </ol>	DPM, ASRLM
23	Social sector	NULM	<ol style="list-style-type: none"> <li>1) SHG &amp; ALF Formation Status</li> <li>2) RF &amp; Additional RF to SHG &amp; RF to ALF Status</li> <li>3) PM-SVANIDHI</li> <li>4) AMRIT KALASH YATRA</li> </ol>	Discussed	
24	Social Sector	Education	<ol style="list-style-type: none"> <li>1. SIKSHA SETU</li> <li>2. Sanskritik Mahahangram</li> </ol>	<ol style="list-style-type: none"> <li>1. Cultural Programs may be held in schools during Assembly hours preparing for Assam Sanskritik Mahasangram.</li> <li>2. Artwork should be reflected on the boundary walls of school premises.</li> <li>3. Emphasis is to be given on 100% attendance on Sikhsa Setu.</li> <li>4. Mock Gonotsav or prior rectification for Gonotsav is to be adopted.</li> </ol>	Inspector of schools cum District Education Officer
25	Social Sector	Labour deptt.	Shops and Establishment act.	<ol style="list-style-type: none"> <li>1. The Charaideo Tea Garden issue is to be resolved.</li> <li>2. Notice is to be issued for executing norms of the Shops &amp; establishment Act to the business enterprises of the Gaurisagar area.</li> <li>3. The number of inspections should be raised to remove the irregularities that emerged in implementing the Shops and Establishment Act.</li> <li>4. Registration of labour should be done by labour</li> </ol>	ALC, Sivasagar



				department continuously.	
26	Economic Development	Soil Conservation	1) ONGOING SCHEMES 2) RIDF-XXV 3) NEW CENTRAL SPONSORED PROJECT (WDC-PMKSY 2.0)	1. Inspection and proposal are to be adopted for the siltation problem of all the rivers originating from Nagaland including the Namdang river. 2. A joint plan for the Rabi crop is to be prepared by the four departments i.e. Agriculture, soil conservation, agri engineering & irrigation and submitted by 15 <sup>th</sup> October. 3. For the Panidehing project the department will coordinate with the forest department and it may also discuss with CEO ZP and the project plan is to be reflected in the next DDC meeting. 4. In the next DDC meeting, reports reflecting all the ranges of the entire district is to be provided.	Soil conservation Rangers
27	Reforms, Governance, Facilitation and Regulation	Pollution Control Board		1. A test drive on polluting industries is to be operated in areas such as Galeky, Lakuwa, Rudrasagar or other drill sites. 2. A comprehensive report is to be submitted on existing types, components, sources and causes of (water/noise/air) pollution in the drill sites.	
28	Economic Development	Animal Husbandry & Veterinary	1. National Livestock Mission (NLM) 2. Vaccination under NADCP FMD-CP 3. Vaccination under CSF-CP	1. Department will take help from MGNREGA for construction of shed for proposed Gaushala. 2. Department may take initiative coordinating with LDM, DDM, NABARD to avail loans for the adoption of a large-scale piggery farm. 3. The department will take necessary action to establish three & four milk production hubs in the district and will take the required help from CEO, ZP.	DVO, Animal Husbandry & Veterinary  DDM, NABARD

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				4. The DDM,NABARD will provide all necessary help to DVO for sanctioning loan for large scale piggery firm.	
29	Finance Planning	Lead Bank		1. The LDM, Sivasagar will take up with banks for 100% coverage of all the schemes sponsored by Industries & Commerce, Agriculture, AH & Vety etc. departments. 2. LDM may take the initiative to coordinate with Animal Husbandry & Veterinary, Industries & Commerce, and agriculture departments to grant loans for the adoption of proposed schemes by the said departments.	LDM, Sivasagar
30	Economic Development	T&CP	PMAY(U)	Department is instructed to accomplish target of PMAY(U).	Deputy director, T&CP
31	Social Sector	Education - Higher.		NIL	
32	Social Sector	Tribal Affairs (Plains)		NIL	
33	Social Sector	Welfare of Minorities & Development.		NIL	
34	Social Sector	Tea Tribes Welfare.		NIL	
35	Economic Development	Revenue and Disaster Management		REVIEWED	
36	Economic Development	Science & Technology & climate change		NIL	
37	Economic Development	Skill, Employment and Entrepreneurship		REVIEWED	
38	Finance Planning	Transformation and Development.		REVIEWED	
39		Election		REVIEWED	
40		Excise.		The department was asked to enhance the revenue collection as per the target fixed by the government for the current FY.	Supdt. Excise



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41		Information & Public Relation		REVIEWED	
42		Mines & Minerals		REVIEWED	
43	Infrastructure	Border Protection and Development		REVIEWED	
44	Infrastructure	Information Technology		NIL	

With a request to all HoDs for quality service delivery with inter departmental coordination, the DDC meeting ended with a vote of thanks from the chair.

Signed by

Aditya Vikram Yadav

District Commissioner,

Date: 27-10-2023 11:25:13

Sivasagar

Copy to:-

1. The Commissioner, Upper Assam Division, Jorhat for favour of kind information.
2. The Director (Evaluation and Monitoring), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
3. The Jt. Director (DCP), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
4. P.S. to the Hon'ble Education Minister of Assam and Guardian Minister, Sivasagar for information and kind appraisal of Hon'ble Minister.
5. The members of District Development Committee for information and necessary action.
6. The DIO, NIC, Sivasagar for information. He is requested to upload the minutes in the district website of Sivasagar.

Sd/-

District Commissioner,  
Sivasagar