

Subject	Minutes of the District Development Committee (DDC) Meeting, <i>October 16/23</i>
Date & Time	16/11/2023
Venue	Sukafa Conference Hall, DC's office, sivasagar

The DDC meeting was chaired by Sri Aditya Vikram Yadav, IAS, District Commissioner, Sivasagar.

The decisions of the meeting are as follows :

Sl No.	Sector	Administrative Department	Scheme/ Project/Programme	Decision/Action to be taken	Agency responsible & Timeline
1	Finance Planning	Economics & Statistics	<ol style="list-style-type: none"> 1. Agriculture Census, 2021-22 2. DDP 	<ol style="list-style-type: none"> 1. In collaboration with the Agriculture department agricultural census is to be completed on time. 	Deputy Director, Economics & statistics, DAO, Sivasagar
2	Economic Development	Sericulture	<ol style="list-style-type: none"> 1. 20-point programme 2. Raising 1 Acre Som Plantation to each Muga farmer, 2019-20 3. Assistance to Adopted Seed (Muga) Rearers, 2019-20 4. Assistance to Pvt. Grainure (Muga), 2019-20 5. Providing Eri Rearing Appliance to Divyang Person under SOPD- G 	<ol style="list-style-type: none"> 1. In collaboration with ASRLM and H&T deptt., sericulture deptt. will take initiative to open an outlet for Gamucha procurement and selling. 2. Eri and muga product outlet is to be established. 	Deputy Director, Sericulture DPM, ASRLM Assistant Director, H&T

			Scheme, 2023-24		
3	Economic Development	Handloom & textile	Ongoing schemes	<ol style="list-style-type: none"> 1. Emphasis is to be given on procurement of Gamusa targeting 20,000 Nos. and promotion of cotton Gamusa and removal of synthetic Gamusa from the market. 2. Training is to be conducted on natural dying. 	<p>Assistant Director, H&T</p> <p>Deputy Director, Sericulture</p>
4	Social sector	Health	<ol style="list-style-type: none"> 1) MMR & IMR. 2) NUTRITION. 3) RBSK PERFORMANCE ANALYSIS 4) INFRASTRUCTURE DEVELOPMENT. 5) WAGE COMPANSATION SCHEME 	<ol style="list-style-type: none"> 1) The department will place special emphasis on wage compensation schemes. Awareness about the compensation scheme is to be adopted and all the technical difficulties are to be addressed by the department to achieve the target. 	<p>ADC(Health) &</p> <p>Joint Director Health, Sivasagar</p>
5	Infrastructure	Water Resource	Ongoing schemes	<ol style="list-style-type: none"> 1) Ongoing schemes will have to be started from November, 2023. 2) In consultation with APDCL, the department will resolve the issue of the Janji-Jamuguri embankment LT line expansion. 3) Proposals should be adopted with innovative ideas for the development of embankments surrounding 	<p>EE, Water Resource</p>

				the town areas of the district.	
6	Social sector	Social Welfare	<ol style="list-style-type: none"> 1) SAM/ MAM 2) POSHAN ABHIYAAN 3) District Hub for Empowerment of Women (DHEW) 4) PM Matru VandanaYojana 	<ol style="list-style-type: none"> 1) Growth, monitoring & measuring efficiency is to be continued with accuracy and is asked to exceed 99.7%. 2) Progress of constructing model AWC is to be fastened. 3) DSWO will submit the correct list of un-electrified AWCs to APDCL for expeditious electrification. 	DSWO, Sivasagar
7	Social sector	FPD&CA	<ol style="list-style-type: none"> 1) AADHAR SEEDING 2) RATION CARD 	<ol style="list-style-type: none"> 1) Department is asked to achieve the 100% target of AADHAR seeding immediately. 2) For issue of new Ration card, data in collaboration with health department (Ayushman card beneficiary), ASRLM , & application in M.B is to be collected and target has to be completed without fail. 	DDS, FPD&CA
8	Infrastructure	PHE	<ol style="list-style-type: none"> 1. JJM. 	<ol style="list-style-type: none"> 1) Separate meeting will be convened to review the ongoing progress of the schemes of PHE department 	EE, PHE

9	Economic development	Industries & Commerce	<ol style="list-style-type: none"> 1) Prime Minister's Employment Generation Programme (PMEGP) 2) Pradhan Mantri Formalisation of Micro Food Processing Enterprise Scheme(PMFME) 3) North East Industrial Development Scheme (NEIDS-17) 4) CCIAC(Central Capital Investment Incentive for access to Credit) 5) STATE POLICY(Industrial & Investment Policy of Assam, 2019) 6) BIPONI 	<ol style="list-style-type: none"> 1) Slow progress of PMFME is to be addressed. 2) Incremental progress of all ongoing schemes is to be shown in monthly reports. 3) Department is asked to analyze the PMEGP proposals as the approval rate of PMEGP is very poor. 	General Manager, District Industries & Commerce Centre.
10	Infrastructure	Tourism	--	<ol style="list-style-type: none"> 1) Meeting is to be convened among CEO ZP, Soil conservation, Fishery, Tourism, Irrigation, Social forestry, Water resource, PWRD under the chairmanship of DDC regarding poaching in 	TIO, Sivasagar

				Panidehing and Pahugarh.	
11	Infrastructure	Transport	--	<ol style="list-style-type: none"> 1. DTO will take the necessary steps for creation of taxi association. 2. DTO will give special emphasis on revenue generation to achieve the target of this FY. 	DTO, Sivasagar
12	Economic development	DRCS	<ol style="list-style-type: none"> 1. List of of non-functional societies. 2. Jan Aushadhi Kendra. 	<ol style="list-style-type: none"> 1. DRCS will take up with Health department for the arrangement of shops to establish Jan Aushadhi Kendra and is asked to coordinate with Health department to resolve the issue of Pharmacist. 2. Land of non-functional societies has to be acquired. A report is to be submitted to DDC regarding the land possession of all cooperative societies. 	DRCS, Sivasagar
13	Infrastructure	Irrigation	<ol style="list-style-type: none"> 1. PMKSY(PHASE 1). 2. Installation of Solar and Electrically operated Hybrid Tubewell scheme under Thowra LAC (10 points) under SOPD-G for the year 2022-23. 3. Solar powered MDTW scheme at Rongpur GP (1 point) under RIDF - XXVIII (NABARD) 	<ol style="list-style-type: none"> 1. In co-ordination with the agriculture department. areas with irrigation facilities are to be identified for double cropping. 2. District irrigation plan has to be approved by the department in consultation with DC Sivasagar. 	EE, Irrigation, Sivasagar- Thowra Division

14	Economic development	Fishery	PMMSY 2020-21 PMMSY 2021-22 PMMSY 2022-23	<ol style="list-style-type: none"> 1) Incremental progress of all ongoing schemes is to be shown in monthly reports. 2) The department is asked to complete the pending works of 2020-21,2021-22 by December 2023 	DFDO, Sivasagar
15	Infrastructure	PWD (B)	Ongoing schemes	<ol style="list-style-type: none"> 1) By December, 2023, all schemes are to be completed. 2) The EE, PWD (B) has to focus primarily on the completion and handover of judicial building by November 2023 without fail. 3) Focus should be given on Rang Ghar project, Raisai stadium, stadium at Rupahipathar and all the ongoing projects whose progress are slow or steady. 	EE, PWD, Sivasagar Building Division
16	Infrastructure	PWD(R)	Ongoing schemes	<ol style="list-style-type: none"> 1) The department is asked to arrange a meeting with the parties whose work progress is steady or slow and is asked to fasten the progress of works. 2) The department will ask the parties to install reflectors on the newly constructed roads and will strictly monitor the inclusion of 	EE,PWD (R), Sivasagar- Thowra Territorial Road Division

				<p>reflectors while preparing plan & estimates of the roads.</p> <p>3) Road safety measures for last month are to be reported with photographs.</p> <p>4) A joint survey is to be done on newly sanctioned Bor-Ali road and the report is to be submitted at the earliest.</p>	
17	Infrastructure	APDCL	<ol style="list-style-type: none"> 1. RDSS (REVAMPED DISTRIBUTION SECTOR SCHEME) 2. AIIB (ASIAN INFRASTRUCTURE INVESTMENT BANK) Scheme 	<ol style="list-style-type: none"> 1. Department will take necessary steps for the security and safety measures of the staffs engaged in field. If someone dies in the electrification sites, contractor will be responsible engaging own labourer as well as in case of departmental labourer SDO, APDCL will be responsible. 2. Consolidated bill(scheme wise/consumer wise) is to be given to PHE against their departmental installations. 3. The department is asked to submit a detail report on RDSS and AIIB funded schemes. 4. In consultation with EE,,WRD the department will resolve the issue of Jhanji-Jamuguri embankment LT line 	GM,APDCL EE,WRD EE,PWRD NHIDCL

				expansion. 5. PWRD, NHIDCL and APDCL will jointly prepare a report on road side encroachment.	
18	Finance Planning	Forest		<ol style="list-style-type: none"> 1. Boundary demarcation and boundary fixation of the Panidehing bird century is to be done at the earliest. 2. With the help of Gaon burhas and GP secretaries the department is asked to initiate awareness campaign against poaching and the department is asked to take strict legal action against poachers. 3. Regarding transportation of Agar woods and registration of the same, the DFO(T) and DFO(SF) will convene a meeting. 4. The department is asked to look into the matter of DMF fund. 	DFO(T), Sivasagar
19	Economic development	Agriculture	<ol style="list-style-type: none"> 1) PMFBY 2) PMKSY 3) APART 4) PM KISAN 	<ol style="list-style-type: none"> 1) Department is asked to enhance the double cropping and will collaborate with irrigation and soil conservation department in this regard. 2) Awareness campaign on PM-KISAN is to be carried out (Next target is 55,000). 3) With the help of ASRLM the SHGs are to be engaged in 	DAO, Sivasagar

				the process of paddy procurement like cleaning and transportation to PPC.	
20	Economic development	Agri-Engineering		Discussed	
21	Social sector	Sports	Khel Maharan	Discussed	DSO, Sivasagar
22	Social sector	ASRLM	SHG	<ol style="list-style-type: none"> 1. It is proposed to start stall of SHGs in front of ASTC and a joint discussion with DTO, Superintendent ASTC is to be conducted. 2. ASRLM will engage SHGs in the process of paddy procurement like cleaning and transportation of paddy to PPC. 3. DPM, ASRLM will take initiative for mass registration of PM-KISAN by involving SHGs. 4. DPM is asked to work on creation of more SHGs and is asked to achieve the target of one lakh SHGs in the district. 	DPM, ASRLM
23	Social sector	NULM	<ol style="list-style-type: none"> 1) SHG & ALF Formation Status 2) RF & Additional RF to SHG & RF to ALF Status 3) PM-SVANIDHI 4) AMRIT KALASH YATRA 	Discussed	
24	Social Sector	Education	<ol style="list-style-type: none"> 1. SIKSHA SETU 2. Assam Sanskritik Mahahangram 	<ol style="list-style-type: none"> 1. The department will do the needful for preparation of Gunotsav and mock 	Inspector of schools

				<p>gunotsav.</p> <p>2. Ongoing civil constructions are to be completed by 31st December.</p> <p>3. Emphasis is to be given on 100% attendance on Sikhsa Setu.</p> <p>4. The department will take initiative for the completion of boundary wall of tea garden schools and will organize PTM and a meeting regarding teacher rationalization.</p> <p>5. The IS/DEEO will do all needful to make Assam Sanskritik Mahasangram a grand success at GP/MB level as communicated from time to time.</p>	
25	Social Sector	Labour deptt.	Shops and Establishment act.	<p>1. Execution of Shops & establishment Act in the business enterprises of the district(specially in Bihubor and Gaurisagar area) are to be monitored.</p> <p>2. The number of inspection should be raised to remove the irregularities that emerged in implementing shops and Establishment Act.</p> <p>3. Registration of labour should be done by labour</p>	ALC, Sivasagar

				department continuously and the department is asked to collect the list of contractors from works departments, so that the labour engaged in the departments can be registered.	
26	Economic Development	Soil Conservation	<ol style="list-style-type: none"> 1) ONGOING SCHEMES 2) RIDF-XXV 3) NEW CENTRAL SPONSORED PROJECT (WDC- PMKSY 2.0) 	<ol style="list-style-type: none"> 1. Joint survey is to be conducted with the water resource department to verify the feasibility of switch gate for Doikhona and Namdang river siltation problem. 2. One check dam in Panidihing to be taken by soil Conservation department. Meeting is to be convened among CEO ZP, HoDs of Soil conservation, Fishery, Tourism, Irrigation, Social forestry, Water resource, PWRD, CO Demow, BDO Demow under the chairmanship of DDC. 	Soil conservation Rangers
27	Reforms, Governance, Facilitation and Regulation	Pollution Control Board		<ol style="list-style-type: none"> 1. Water test drive on Borpukhuri is to be operated. 2. A comprehensive report is to be submitted on existing types, components, sources and causes of (water/noise/air) pollution in the drill sites. 	EE, PCBA, Sivasagar

28	Economic Development	Animal Husbandry & Veterinary	<ol style="list-style-type: none"> 1. National Livestock Mission (NLM) 2. Vaccination under NADCP FMD-CP 3. Vaccination under CSF-CP 	1. Department will take necessary steps to fight against African swine flu and will arrange awareness campaign to eradicate the disease.	DVO, Animal Husbandry & Veterinary DDM, NABARD
29	Economic Development	P&RD		<ol style="list-style-type: none"> 1) With the help of Agriculture department, CEO, ZP will take initiative to nurture kitchen garden in all schools. Seeds, liquid fertilizer and additional support will be given by the Agriculture department. Concern ADO will provide necessary training in this regard. 2) Fishery department and fishery farmers will give training to schools for fish farming. The CEO,ZP will convene a meeting with inspector of schools, DFDO and DAO for formulation of the plan and to start the scheme. 	CEO, ZP, Sivasagar, DAO, Sivasagar DFDO, Sivasagar
30	Finance Planning	Lead Bank		Discussed	
31	Economic Development	T&CP	PMAY(U)	The department is instructed to accomplish the target of PMAY(U).	Deputy director, T&CP
32	Social Sector	Education - Higher.		NIL	
33	Social Sector	Tribal Affairs		NIL	

		(Plains)			
34	Social Sector	Welfare of Minorities & Development.		NIL	
35	Social Sector	Tea Tribes Welfare.		NIL	
36	Economic Development	Revenue and Disaster Management		REVIEWED	
37	Economic Development	Science & Technology & climate change		NIL	
38	Economic Development	Skill, Employment and Entrepreneurship		REVIEWED	
39	Finance Planning	Transformation and Development.		REVIEWED	
40		Election		REVIEWED	
41		Excise.		The department was asked to enhance the revenue collection as per target fixed by the government for the current FY.	Supdt. Excise
42		Information & Public Relation		REVIEWED	
43		Mines & Minerals		REVIEWED	
44	Infrastructure	Border Protection and		REVIEWED	

		Development			
45	Infrastructure	Information Technology		NILL	
46	Infrastructure	AGCL		REVIEWD	

With a request to all HoDs for quality service delivery with inter-departmental coordination, the DDC meeting ended with a vote of thanks from the chair.

The decisions of the meeting are as follows:



 29/11/23
 District Commissioner,
 Sivasagar

Memo No. SIV(P)/7/2019/Pt/5
 Copy to:-

Dated Sivasagar the November, 2023

1. The Commissioner, Upper Assam Division, Jorhat for favour of kind information.
2. The Director (Evaluation and Monitoring), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
3. The Jt. Director (DCP), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
4. P.S. to the Hon'ble Education Minister of Assam and Guardian Minister, Sivasagar for information and kind appraisal of Hon'ble Minister.
5. The members of District Development Committee for information and necessary action.
6. The DIO, NIC, Sivasagar for information. He is requested to upload the minutes in the district website of Sivasagar.

Sd/-
 District Commissioner,
 Sivasagar

Annexure-
Model DDC/CDC minutes of meeting format

Subject	
Date & Time	
Venue	
Participants	
Absentees	
Fund receipt & Utilisation	
Physical Progress	

The meeting was chaired by

The decisions of the meeting are as follows:

Category-A: Department specific

S.No	Sector	Administrative Department	Scheme / Project / Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1	AGRICULTURE	AGRICULTURE (ENGG)	STW with Diesel Pump set at 75% Subsidy	On progress	NIL
			STW with SPV Pump set at 85% Subsidy	On progress	NIL
			VLFMB	Completed	
			Paddy Thresher	Completed	

#: (Social Sector/Economic Development/ Infrastructure/Finance & Planning/Regulatory/Reforms).

Category-B: Theme specific

S.No	Theme			
	Follow up of			
	Sabka Saath Sabka Vikas Sabka Vishwas Sabka Prayaas			
	Coordination across Deptt.			

Name & Signature of the Official chaired the Meeting on each of the page.

Copy by email:

1. The Office of DC/Principal Secretary of Autonomous Council/DDC/ ADC Dev.
2. The Evaluation and Monitoring Division, T&D Department, Dispur.
3. The Director, DCP, T&D Department, Dispur.
4. All the Sr.Most Secretaries of All Administrative Departments, Dispur.
5. All the HODs of Administrative Departments, Guwahati.
6. The Divisional Commissioner.
7. All the District Heads of Administrative / Development Departments& DDC / CDC Members.
8. All the SDO (Civil) & All Heads of Sub-Divisional Officers of all Line Deptts.
9. All the BDOs/ Circle Officers
10. All the other Stakeholders.
11. The DIO NIC & District Website manager to upload the DDC/CDC minutes and confirm the same within 24 hours of approval of minutes.

Sector wise Administrative Departments

Social Sector	1. Cultural Affairs.
	2. Education -Higher.
	3. Education-School Education: Elementary& Secondary
	4. Food, Civil Supplies and Consumer Affairs.
	5. Health and Family Welfare.
	6. Hill Areas.
	7. Indigenous & Tribal Faith and Culture Department.
	8. Labour Welfare.
	9. Medical Education & Research
	10. Social Justice & Empowerment.
	11. Sports and Youth Welfare.
	12. Tea Tribes Welfare.
	13. Tribal Affairs (Plains)
	14. Welfare of Bodoland.
	15. Welfare of Minorities & Development.
	16. Women & Child Development
Economic Development	17. Agriculture.
	18. Animal Husbandry and Veterinary.
	19. Cooperation.
	20. Fishery.
	21. Handloom, Textiles & Sericulture.
	22. Industries and Commerce & Public Enterprise.
	23. Panchayat & Rural Development.
	24. Revenue and Disaster Management
	25. Science & Technology & climate change
	26. Skill, Employment and Entrepreneurship
	27. Soil Conservation.
	28. Horticulture and Food Processing Department.
Finance Planning	29. Finance.
	30. Transformation and Development.
Management & Facilitation	31. Act East Policy Affairs.
Reforms, Governance Facilitation & Regulation.	32. Administrative Reforms, Training, Pension & Public Grievances
	33. Election.
	34. Environment and Forest.
	35. Excise.

	36. General Administration.
	37. Home & Passport.
	38. Political.
	39. Implementation of Assam Accord.
	40. Information & Public Relation & Printing & Stationary
	41. Judicial.
	42. Legislative.
	43. Mines & Minerals.
	44. Parliamentary Affairs
	45. Personnel
Infrastructure	46. Border Protection and Development
	47. Housing and Urban Affairs.
	48. Information Technology
	49. Irrigation.
	50. Water Resources
	51. Power
	52. Public Health Engineering.
	53. Public Works (Roads)
	54. Public Works NH & Building
	55. Transport.
	56. Tourism

Annexure-
Model DDC/CDC minutes of meeting format

Subject	
Date & Time	
Venue	
Participants	
Absentees	
Fund receipt & Utilisation	
Physical Progress	

The meeting was chaired by

The decisions of the meeting are as follows:

Category-A: Department specific

S.No	Sector	Administrative Department	Scheme / Project / Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1	AGRICULTURE	AGRICULTURE	Pump set	44nos. Farmers share received	
			Power tiller	Delivered 44 nos.	
				Sanction letter issued : 197 nos.	
				Draft collected : 149 nos.	
				Delivered : 149 nos.	
			Drip & Sprinkler under PMKSY-PDMC	420 nos New applications received, preparing for DLC approval	
			Pumpset		

#: (Social Sector/Economic Development/ Infrastructure/Finance & Planning/Regulatory/Reforms).

Category-B: Theme specific

S.No	Theme			
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	Follow up of			
	Sabka Saath Sabka Vikas Sabka Vishwas Sabka Prayaas			
	Coordination across Deptt.			

Name & Signature of the Official chaired the Meeting on each of the page.

Copy by email:

1. The Office of DC/Principal Secretary of Autonomous Council/DDC/ ADC Dev.
2. The Evaluation and Monitoring Division, T&D Department, Dispur.
3. The Director, DCP, T&D Department, Dispur.
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Sector wise Administrative Departments

Social Sector	1. Cultural Affairs.
	2. Education -Higher.
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	8. Labour Welfare.
	9. Medical Education & Research
	10. Social Justice & Empowerment.
	11. Sports and Youth Welfare.
	12. Tea Tribes Welfare.
	13. Tribal Affairs (Plains)
	14. Welfare of Bodoland.
	15. Welfare of Minorities & Development.
	16. Women & Child Development
Economic Development	17. Agriculture.
	18. Animal Husbandry and Veterinary.
	19. Cooperation.
	20. Fishery.
	21. Handloom, Textiles & Sericulture.
	22. Industries and Commerce & Public Enterprise.
	23. Panchayat & Rural Development.
	24. Revenue and Disaster Management
	25. Science & Technology & climate change
	26. Skill, Employment and Entrepreneurship
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	39. Implementation of Assam Accord.
	40. Information & Public Relation & Printing & Stationary
	41. Judicial.
	42. Legislative.
	43. Mines & Minerals.
	44. Parliamentary Affairs
	45. Personnel
	Infrastructure
47. Housing and Urban Affairs.	
48. Information Technology	
49. Irrigation.	
50. Water Resources	
51. Power	
52. Public Health Engineering.	
53. Public Works (Roads)	
54. Public Works NH & Building	
55. Transport.	
56. Tourism	

Monthly status of Fund receipt and utilisation for the Month ofYear.....

A. For Schemes: Funds received.

S.No	Admin. Dept.	Name of Scheme (+Implementation Agency)	PFMS Code & SLS Code	Category CS/CSS/ State/ EAP etc.	Opening Balance With CNA /SNA/Others- as applicable.		Opening Balance with the District/Council/ Others-- as applicable.		Current Year Allocation to District*		Fund received in the current Year		Total funds available for Scheme	Funds utilised- till now Amount & (% in bracket)		Amount for which UCs are pending at the end of previous year	Utilisation Certificate submitted against total available funds for the current year	Amount for which UCs are pending as on date.		Remarks
					Central Share	State Share	Central Share	State Share	Central Share	State Share	Central Share	State Share		Central Share	State Share			Of Previous Year	Of Current Year	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	AGRICULTURE	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Category -A: Department specific																				

* = will be provided by the HOD / Concerned Agency. PFMS: Public Finance Management System; SLS: State Linked Scheme-State Code.

B. Schemes for which no funds are received by the District/ Council: For (Please visit <https://www.indiabudget.gov.in/index.php> and concerned Ministry / Department website to know the list of Central schemes of current and previous years)

S.No			Remarks if any
1			
2			

Monthly status of Fund receipt and utilisation for the Month of October,2023

A. For Schemes: Funds received.

S.No	Admin. Dept.	Name of Scheme (+Implementation Agency)	PFMS Code& SLS Code	Category CS/CSS/ State/ EAP etc.	Opening Balance With CNA /SNA/Others- as applicable.		Opening Balance with the District/Council/ Others-- as applicable.		Current Year Allocation to District*		Fund received in the current Year		Total funds available for Scheme	Funds utilised- till now Amount & (% in bracket)		Amount for which UCs are pending at the end of previous year	Utilisation Certificate submitted against total available funds for the current year	Amount for which UCs are pending as on date.		Remarks
					Central Share	State Share	Central Share	State Share	Central Share	State Share	Central Share	State Share		Central Share	State Share			Of Previous Year	Of Current Year	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
1	Sivasagar-Thowra Division (Irrigation) Sivasagar.	PMKSY-HKKP (Ph-I)	---	---	NIL	NIL	---	---	---	---	NIL	NIL	NIL	557.78809 (L)	61.54746 (L) (100%)	NIL	100%	NIL	NIL	
Category-A: Department specific																				

* = will be provided by the HOD / Concerned Agency. PFMS: Public Finance Management System; SLS: State Linked Scheme-State Code.

Annexure-B

B. Schemes for which no funds are received by the District/ Council: For (Please visit <https://www.indiabudget.gov.in/index.php> and concerned Ministry / Department website to know the list of Central schemes of current and previous years)

S.No	Administrative Department	Scheme Name	Reasons	Remarks if any
1	Sivasagar-Thowra Division (Irrigation) Sivasagar.	Installation of Solar and Electrically operated Hybrid Tube Well Scheme (10 Points) under THOWRA LAC under SOPD-G	All works completed except APDCL energy line connection.	Works completed 100%

Executive Engineer
Sivasagar - Thowra Division (Irrigation)
Sivasagar

Annexure-C.

Physical Progress of Works under different Schemes/ Programmes/Projects across Departments- of Current Year

S.No	Admin. Dept.	Name of Scheme	Number of Works sanctioned in the current Year	Progress of Current Year works / Services- Categorise number of works based on the stage of physical progress					
				100%	75-99%	50-74%	25-49%	1-25%	Not started
Category-A: Department specific			Nil	Nil	Nil	Nil	Nil	Nil	Nil

Annexure-D

Physical Progress of Works under different Schemes/ Programmes/Projects across Departments- of Previous Years

S.No	Admin. Dept.	Name of Scheme	Total Number of Works pending as on the last date of previous Financial Year	Number of Years delayed for completion - as on the last date of last Financial Year- Categorise works based on the delay in completion.					Progress of Pending works of previous Years pending as on the last date of last Financial Year-Categorise works based on the stage of physical progress					
				Less than 1 Yr	>=1 to <3 Yrs	>=3 to <5Yrs	>=5	Total	100%	75-99%	50-74%	25-49%	1-25%	Not started
1	Sivasagar- Thowra Division (Irrigation), Sivasagar.	Installation of Solar and Electrically operated Hybrid Tubewell scheme under Sivasagar LAC (3 points) under SOPD-G for the year 2022-23	Nil	-	-	-	-	-	-	-	-	-	-	-
2		Installation of Solar and Electrically operated Hybrid Tubewell scheme under Thowra LAC (10 points) under SOPD-G for the year 2022-23	Nil	-	-	-	-	-	-	-	-	-	-	-
3		(Solar Powered MDTW Scheme at Rangpur G.P. (1 point) under RIDF-XXVIII (NABARD) for the year 2022-23)	1 point	Less than 1 year	-	-	-	-	-	-	-	-	-	5%

Executive Engineer
Sivasagar - Thowra Division (Irrigation)

Sivasagar

Annexure-
Model DDC/CDC minutes of meeting

Subject	
Date & Time	
Venue	
Participants	
Absentees	
Fund receipt & Utilisation	
Physical Progress	

The meeting was chaired by

The decisions of the meeting are as follows:

Category-A: Department specific

S.No	Sector	Administrative Department	Scheme / Project / Programme
1	PHE	PHE	JJM

#: (Social Sector/Economic Development/ Infrastructure/Finance)

Category-B: Theme specific

S.No	Theme	
	Follow up of	
	Sabka Saath Sabka Vikas Sabka Vishwas Sabka Prayaas	
	Coordination across Deptt.	

Name & Signature of the Official chaired the Meeting on each of the page.

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6. The Divisional Commissioner.
7. All the District Heads of Administrative / Development Departments& DDC / CDC Members.
8. All the SDO (Civil) & All Heads of Sub-Divisional Officers of all Line Deptts.
9. All the BDOs/ Circle Officers
10. All the other Stakeholders.
11. The DIO NIC & District Website manager to upload the DDC/CDC minutes and confirm the same.

ng format

Decision/ Action to be taken.	Agency responsible & Timeline
WORK IN PROGRESS	PHE

& Planning/Regulatory/Reforms).

3

ie within 24 hours of approval of minutes.

Sector wise Administrative Departments

Social Sector	1. Cultural Affairs.
	2. Education -Higher.
	3. Education-School Education: Elementary& Secondary
	4. Food, Civil Supplies and Consumer Affairs.
	5. Health and Family Welfare.
	6. Hill Areas.
	7. Indigenous & Tribal Faith and Culture Department.
	8. Labour Welfare.
	9. Medical Education & Research
	10. Social Justice & Empowerment.
	11. Sports and Youth Welfare.
	12. Tea Tribes Welfare.
	13. Tribal Affairs (Plains)
	14. Welfare of Bodoland.
	15. Welfare of Minorities & Development.
	16. Women & Child Development
Economic Development	17. Agriculture.
	18. Animal Husbandry and Veterinary.
	19. Cooperation.
	20. Fishery.
	21. Handloom, Textiles & Sericulture.
	22. Industries and Commerce & Public Enterprise.
	23. Panchayat & Rural Development.
	24. Revenue and Disaster Management
	25. Science & Technology & climate change
	26. Skill, Employment and Entrepreneurship
	27. Soil Conservation.
	28. Horticulture and Food Processing Department.
Finance Planning	29. Finance.
	30. Transformation and Development.
Management &Facilitation	31. Act East Policy Affairs.
Reforms, Governance Facilitation & Regulation.	32. Administrative Reforms, Training, Pension & Public Grievances
	33. Election.
	34. Environment and Forest.
	35. Excise.
	36. General Administration.
	37. Home & Passport.
	38. Political.
	39. Implementation of Assam Accord.
	40. Information & Public Relation & Printing & Stationary
	41. Judicial.
	42. Legislative.
	43. Mines & Minerals.
	44. Parliamentary Affairs
	45. Personnel
	Infrastructure
47. Housing and Urban Affairs.	
48. Information Technology	
49. Irrigation.	
50. Water Resources	
51. Power	
52. Public Health Engineering.	
53. Public Works (Roads)	
54. Public Works NH & Building	
55. Transport.	
56. Tourism	

Monthly status of Fund receipt and utilisation for the Month ofYear.....

A. For Schemes: Funds received.

S.No	Admin. Dept.	Name of Scheme (+Implementation Agency)	PFMS Code & SLS Code	Category CS/CSS/ State/ EAP etc.	Opening Balance With CNA /SNA/Others- as applicable.		Opening Balance with the District/Council/ Others-- as applicable.		Current Year Allocation to District*		Fund received in the current Year		Total funds available for Scheme	Funds utilised- till now Amount & (% in bracket)		Amount for which UCs are pending at the end of previous year	Utilisation Certificate submitted against total available funds for the current year	Amount for which UCs are pending as on date.		Remarks
					Central Share	State Share	Central Share	State Share	Central Share	State Share	Central Share	State Share		Central Share	State Share			Of Previous Year	Of Current Year	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	PHE	JJM	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Category -A: Department specific																				

* = will be provided by the HOD / Concerned Agency. PFMS: Public Finance Management System; SLS: State Linked Scheme-State Code.

B. Schemes for which no funds are received by the District/ Council: For (Please visit <https://www.indiabudget.gov.in/index.php>- and concerned Ministry / Department website to know the list of Central schemes of current and previous years)

S.No	Remarks if any
1	
2	

Annexure-C.

Physical Progress of Works under different Schemes/ Programmes/Projects across Departments- of Current Year

S.No	Admin. Dept.	Name of Scheme	Number of Works sanctioned in the current Year	Progress of Current Year works / Services- Categorise number of works based on the stage of physical progress							
				100%	75-99%	50-74%	25-49%	1-25%	Not started		
	PHE	JJM	293	69	109	84	19	4	NIL	NIL	NIL
Category-A: Department specific											

Annexure-D

Physical Progress of Works under different Schemes/ Programmes/Projects across Departments- of Previous Years

Annexure-
Model DDC/CDC minutes of meeting format

Subject	
Date & Time	
Venue	
Participants	
Absentees	
Fund receipt & Utilisation	
Physical Progress	

The meeting was chaired by

The decisions of the meeting are as follows:

Category-A: Department specific

S.No	Sector	Administrative Department	Scheme / Project / Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1	PWD	PWD JORHAT NH DIVISION, JORHAT		1) Compliance Report of Final Alignment Plan after Public Consultant Meeting submitted to CE on 31-05-2021.Vide letter no. JNH/R/VIII/212/124 Date : 31-05-2021. after due modification. 2) Modified Alignment Report after Public Consultation Meeting and complying CE's observations sent to CE	NIL

			<p>NH-61:- Stage strengthening of NH-61 from Km 239/959 to Km 257/469 (L= 17.510 Km) for the year 2019-20 under Jorhat NH Division in the state of Assam under EPC Mode:- Job No.:-061-As-2019- 20-191.</p>	<p>Modified working estimate has been sanctioned vide Ro letter No. 12014/05/2019/AS/ZONE-V, dtd. 15.11.2019 for Rs. 11,75,95,326.00 only</p> <p>2. 2-Lane ROB at Railway Ch. 395/8.9 Km. in between Amguri Selenghat Railway Station (Highway Design Ch. 225/2.5 Km of NH-61 for Rs. 150.00Cr.</p>	
--	--	--	--	--	--

			<p>(L A)</p> <p>(1)NH-52 (B) (Job No. 052B/Ar Pkg/2011-12/034) Pre-Construction activities including LA, Forest Compensation Etc. 2 Lanning of Trans Arunachal Highway (NH-52 B) from Kanubari to approaches of Bogibeel Bridge near Dibrugarh in Assam under Arunachal Pradesh. Package of SARDP-NE.</p>	<p>Amount of Rs. 52.61 Cr is deposited to the Deputy Commissioner, Sivasagar for LA Compensation.</p> <p>(2) It is decided to handover the balance original LA amount with LA documents to the DC Charaideo from the DC ,Sibsagar . But process is not yet completed .</p> <p>(3) LA documents for Addl sanction for Rs.8.35Cr had been transferred to Charaideo District. But LA documents of original Sanction is not yet handed over to Charaideo District .</p>	

#: (Social Sector/Economic Development/ Infrastructure/Finance & Planning/Regulatory/Reforms).

Category-B: Theme specific

S.No	Theme			
	Follow up of			

	Sabka Saath Sabka Vikas Sabka Vishwas Sabka Prayaas			
	Coordination across Deptt.			

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9. All the BDOs/ Circle Officers
10. All the other Stakeholders.
11. The DIO NIC & District Website manager to upload the DDC/CDC minutes and confirm the same within 24 hours of approval of minutes.

Sector wise Administrative Departments

Social Sector	1. Cultural Affairs.
	2. Education -Higher.
	3. Education-School Education: Elementary& Secondary
	4. Food, Civil Supplies and Consumer Affairs.
	5. Health and Family Welfare.
	6. Hill Areas.
	7. Indigenous & Tribal Faith and Culture Department.
	8. Labour Welfare.
	9. Medical Education & Research
	10. Social Justice & Empowerment.
	11. Sports and Youth Welfare.
	12. Tea Tribes Welfare.
	13. Tribal Affairs (Plains)
	14. Welfare of Bodoland.
	15. Welfare of Minorities & Development.
	16. Women & Child Development
Economic Development	17. Agriculture.
	18. Animal Husbandry and Veterinary.
	19. Cooperation.
	20. Fishery.
	21. Handloom, Textiles & Sericulture.
	22. Industries and Commerce & Public Enterprise.
	23. Panchayat & Rural Development.
	24. Revenue and Disaster Management
	25. Science & Technology & climate change
	26. Skill, Employment and Entrepreneurship
	27. Soil Conservation.
	28. Horticulture and Food Processing Department.
Finance Planning	29. Finance.
	30. Transformation and Development.
Management &Facilitation	31. Act East Policy Affairs.
Reforms, Governance Facilitation & Regulation.	32. Administrative Reforms, Training, Pension & Public Grievances
	33. Election.
	34. Environment and Forest.
	35. Excise.
	36. General Administration.
	37. Home & Passport.
	38. Political.
	39. Implementation of Assam Accord.
	40. Information & Public Relation & Printing & Stationary
	41. Judicial.
	42. Legislative.
	43. Mines & Minerals.
	44. Parliamentary Affairs
	45. Personnel
	Infrastructure
47. Housing and Urban Affairs.	
48. Information Technology	
49. Irrigation.	
50. Water Resources	
51. Power	
52. Public Health Engineering.	
53. Public Works (Roads)	
54. Public Works NH & Building	
55. Transport.	
56. Tourism	

Category-A: Department specific																				

* = will be provided by the HOD / Concerned Agency. PFMS: Public Finance Management System; SLS: State Linked Scheme-State Code.

B. Schemes for which no funds are received by the District/ Council: For (Please visit <https://www.indiabudget.gov.in/index.php> and concerned Ministry / Department website to know the list of Central schemes of current and previous years)

S.No				Remarks if any
1				
2				

Annexure-C.

Physical Progress of Works under different Schemes/ Programmes/Projects across Departments- of Current Year

S.No	Admin. Dept.	Name of Scheme	Number of Works sanctioned in the current Year	Progress of Current Year works / Services- Categorise number of works based on the stage of physical progress								
				100%	75-99%	50-74%	25-49%	1-25%	Not started			
	PWD JORHAT NH DIVISION, JORHAT	NH-702(C) Job No. NHs/AS/2016-17/170 Consultancy Services for Feasibility study and preparation of Detailed Project Report for two lanning with paved shoulders from Sivasagar on NH-2. Connecting Simaluguri & terminating at its junction with new NH No. 702 at Sonari in the state of Assam.	2022 - 23	NIL	82%	NIL	35%	NIL	NIL	NIL	NIL	NIL
		Stage strengthening of NH-61 from Km 239/959 to Km 257/469 (L= 17.510 Km) for the year 2019-20 under Jorhat NH Division in the state of Assam under EPC Mode:- Job No.:-061-As-2019-20-191.		100%	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Category-A: Department specific												

Annexure-D

Physical Progress of Works under different Schemes/ Programmes/Projects across Departments- of Previous Years

Annexure-
Model DDC/CDC minutes of meeting format

Subject	
Date & Time	
Venue	
Participants	
Absentees	
Fund receipt & Utilisation	
Physical Progress	

The meeting was chaired by

The decisions of the meeting are as follows:

Category-A: Department specific

S.No	Sector	Administrative Department	Scheme / Project / Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1	PWD	PWD (ROADS DIVISION)	APART		
			Conversion of 1000 Nos SPT Bridge into RCC Bridge		
			PMGSY Balance Work under SOPD-G		
			PMGSY-I		
			PMGSY-II		

#: (Social Sector/Economic Development/ Infrastructure/Finance & Planning/Regulatory/Reforms).
 Category-B: Theme specific

S.No	Theme			
	Follow up of			
	Sabka Saath Sabka Vikas Sabka Vishwas Sabka Prayaas			
	Coordination across Deptt.			

Name & Signature of the Official chaired the Meeting on each of the page.

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9. All the BDOs/ Circle Officers
10. All the other Stakeholders.
11. The DIO NIC & District Website manager to upload the DDC/CDC minutes and confirm the same within 24 hours of approval of minutes.

Sector wise Administrative Departments

Social Sector	1. Cultural Affairs.
	2. Education -Higher.
	3. Education-School Education: Elementary& Secondary
	4. Food, Civil Supplies and Consumer Affairs.
	5. Health and Family Welfare.
	6. Hill Areas.
	7. Indigenous & Tribal Faith and Culture Department.
	8. Labour Welfare.
	9. Medical Education & Research
	10. Social Justice & Empowerment.
	11. Sports and Youth Welfare.
	12. Tea Tribes Welfare.
	13. Tribal Affairs (Plains)
	14. Welfare of Bodoland.
	15. Welfare of Minorities & Development.
	16. Women & Child Development
Economic Development	17. Agriculture.
	18. Animal Husbandry and Veterinary.
	19. Cooperation.
	20. Fishery.
	21. Handloom, Textiles & Sericulture.
	22. Industries and Commerce & Public Enterprise.
	23. Panchayat & Rural Development.
	24. Revenue and Disaster Management
	25. Science & Technology & climate change
	26. Skill, Employment and Entrepreneurship
	27. Soil Conservation.
	28. Horticulture and Food Processing Department.
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	33. Election.
	34. Environment and Forest.
	35. Excise.
	36. General Administration.
	37. Home & Passport.
	38. Political.
	39. Implementation of Assam Accord.
	40. Information & Public Relation & Printing & Stationary
	41. Judicial.
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	43. Mines & Minerals.
	44. Parliamentary Affairs
	45. Personnel
	Infrastructure
47. Housing and Urban Affairs.	
48. Information Technology	
49. Irrigation.	
50. Water Resources	
51. Power	
52. Public Health Engineering.	
53. Public Works (Roads)	
54. Public Works NH & Building	
55. Transport.	
56. Tourism	

Annexure-C.

Physical Progress of Works under different Schemes/ Programmes/Projects across Departments- of Current Year

S.No	Admin. Dept.	Name of Scheme	Number of Works sanctioned in the current Year	Progress of Current Year works / Services- Categorise number of works based on the stage of physical progress							
				100%	75-99%	50-74%	25-49%	1-25%	Not started		
	PWD, ROADS DIVISION)	APART	NIL	NIL	NIL	56%	NIL	NIL	NIL	NIL	NIL
		Conversion of 1000 Nos SPT Bridge into RCC Bridge		100%							
		PMGSY Balance Work under SOPD-G		100%							
		PMGSY-I		100%							
		PMGSY-II			80%						
		PMGSY-III		100%							
		MMPPNA						20%			
Category-A: Department specific		(Pakipath Nirman Achari)			71%						
		MMUPNA (Unnata Pakipath)						25%			

Annexure-
Model DDC/CDC minutes of meeting format

Subject	
Date & Time	
Venue	
Participants	
Absentees	
Fund receipt & Utilisation	
Physical Progress	

The meeting was chaired by

The decisions of the meeting are as follows:

Category-A: Department specific

S.No	Sector	Administrative Department	Scheme / Project / Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1	SOCIAL WELFARE	SOCIAL WELFARE	NIDA	57 Nos. ALCC Notified and 51 nos. Bank A/C opened, remaining are under process	NIL
			RIDF	31 Nos. ALCC Notified and 22 nos. Bank A/C opened, remaining are under process	NIL
			SC/BC	3 No. ALCC notified and 1 No. bank A/C opened, remaining are under process.	NIL

#: (Social Sector/Economic Development/ Infrastructure/Finance & Planning/Regulatory/Reforms).

Category-B: Theme specific

S.No	Theme			
	Follow up of			
	Sabka Saath Sabka Vikas Sabka Vishwas Sabka Prayaas			
	Coordination across Deptt.			

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	3. Education-School Education: Elementary& Secondary
	4. Food, Civil Supplies and Consumer Affairs.
	5. Health and Family Welfare.
	6. Hill Areas.
	7. Indigenous & Tribal Faith and Culture Department.
	8. Labour Welfare.
	9. Medical Education & Research
	10. Social Justice & Empowerment.
	11. Sports and Youth Welfare.
	12. Tea Tribes Welfare.
	13. Tribal Affairs (Plains)
	14. Welfare of Bodoland.
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	38. Political.
	39. Implementation of Assam Accord.
	40. Information & Public Relation & Printing & Stationary
	41. Judicial.
	42. Legislative.
	43. Mines & Minerals.
	44. Parliamentary Affairs
	45. Personnel
	Infrastructure
47. Housing and Urban Affairs.	
48. Information Technology	
49. Irrigation.	
50. Water Resources	
51. Power	
52. Public Health Engineering.	
53. Public Works (Roads)	
54. Public Works NH & Building	
55. Transport.	
56. Tourism	

Monthly status of Fund receipt and utilisation for the Month ofYear.....

A. For Schemes: Funds received.

S.No	Admin. Dept.	Name of Scheme (+Implementation Agency)	PFMS Code & SLS Code	Category CS/CSS/ State/ EAP etc.	Opening Balance With CNA /SNA/Others- as applicable.		Opening Balance with the District/Council/ Others-- as applicable.		Current Year Allocation to District*		Fund received in the current Year		Total funds available for Scheme	Funds utilised- till now Amount & (% in bracket)		Amount for which UCs are pending at the end of previous year	Utilisation Certificate submitted against total available funds for the current year	Amount for which UCs are pending as on date.		Remarks
					Central Share	State Share	Central Share	State Share	Central Share	State Share	Central Share	State Share		Central Share	State Share			Of Previous Year	Of Current Year	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	SOCIAL WELFARE	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Category- A: Department specific																				

* = will be provided by the HOD / Concerned Agency. PFMS: Public Finance Management System; SLS: State Linked Scheme-State Code.

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S.No	Remarks if any
1	
2	

Annexure-
Model DDC/CDC minutes of meeting format

Subject	
Date & Time	
Venue	
Participants	
Absentees	
Fund receipt & Utilisation	
Physical Progress	

The meeting was chaired by

The decisions of the meeting are as follows:

Category-A: Department specific

S.No	Sector	Administrative Department	Scheme / Project / Programme	Decision/ Action to be taken.	Agency responsible & Timeline
1	ZILLA PARISHAD	ZILLA PARISHAD	eGram Swaraj	On Progress	NIL

#: (Social Sector/Economic Development/ Infrastructure/Finance & Planning/Regulatory/Reforms).

Category-B: Theme specific

S.No	Theme		
------	-------	--	--

	Follow up of			
	Sabka Saath Sabka Vikas Sabka Vishwas Sabka Prayaas			
	Coordination across Deptt.			

Name & Signature of the Official chaired the Meeting on each of the page.

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	44. Parliamentary Affairs
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	Infrastructure
47. Housing and Urban Affairs.	
48. Information Technology	
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50. Water Resources	
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52. Public Health Engineering.	
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55. Transport.	
56. Tourism	

Monthly status of Fund receipt and utilisation for the Month ofYear.....

A. For Schemes: Funds received.

S.No	Admin. Dept.	Name of Scheme (+Implementation Agency)	PFMS Code& SLS Code	Category CS/CSS/ State/ EAP etc.	Opening Balance With CNA /SNA/Others- as applicable.		Opening Balance with the District/Council/ Others-- as applicable.		Current Year Allocation to District*		Fund received in the current Year		Total funds available for Scheme	Funds utilised- till now Amount & (% in bracket)		Amount for which UCs are pending at the end of previous year	Utilisation Certificate submitted against total available funds for the current year	Amount for which UCs are pending as on date.		Remarks
					Central Share	State Share	Central Share	State Share	Central Share	State Share	Central Share	State Share		Central Share	State Share			Of Previous Year	Of Current Year	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
1	ZILLA PARISHAD	XVFC	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	2020 - 21	72%	5,54,20,696.00	NIL	3,96,47,047.00	NIL	NIL	NIL	NIL	NIL
											2021 - 22	44%	3,99,54,421.00		1,74,28,465.00					
Category-A: Department specific																				

* = will be provided by the HOD / Concerned Agency. PFMS: Public Finance Management System; SLS: State Linked Scheme-State Code.

B. Schemes for which no funds are received by the District/ Council: For (Please visit <https://www.indiabudget.gov.in/index.php> and concerned Ministry / Department website to know the list of Central schemes of current and previous years)

S.No	Remarks if any
1	
2	

