



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER, SIVASAGAR
(ELECTION BRANCH)

No: SVEE.56/PE-24/2024 /71

Dated Sivasagar the 02nd March, 2024

NOTICE INVITING TENDER

Sealed quotations along with Court fees of Rs.8.25 only are invited by the undersigned for Temporary Construction of Main Pandal , Erection of Counting Hall, Strong room and other accommodations and Water Supply And Sanitary Arrangements for Parliamentary Election-2024 at Govt. H.S. & M.P. school, Sivasagar. The Bidder should have sufficient experience in similar nature of works. The sealed quotation should reach the undersigned by **03.00P.M. on 11/03/2024** and would be opened at **03.30P.M.** on the same day.

Intending firms can obtain comprehensive information, including Technical Bid, Financial Bid etc., during office hours, from Election Branch, Office of the District Commissioner, Sivasagar

District Commissioner, Sivasagar reserves the right to accept any offer that would be advantageous to the Parliamentary Election 2024, and not binding to accept the lowest rate or reject all offers without assigning any reason thereof.

Rate should be quoted inclusive of all applicable taxes, transportation etc. And tax will be deducted at source for which necessary Tax Deduction Certificate will be issued to the supplier as and when asked for. Interested parties are to quote rates of all items as below in the format as attached in **Annexure-I**.

Name of work- Estimate for various Temporary Construction/ Preparation for accommodation, Water Supply And Sanitary Arrangement for Parliamentary Election-2024 in respect of 95 Demow and 96 Sibsagar L.A.C. in Sivasagar District. Assam.

Description of Work-

A- Temporary Construction/ Preparation for accommodation

Sl No.	Name of the Work	Estimated Amount (In Rs.)	Earnest money (In Rs.)
1	Erection of Counting Hall = 2 nos	Rs.272067.00	2% of Estimated Amount
2	Strong Room. = 3 Nos	Rs.973835.00	
3	Erection of Pandal for Distribution & Receiving Election materials.	Rs.820743.00	
4	Erection of shed for transport cell, Driver & handyman, Polling personnel, Police personnel, Catering shed, Electrical and Catering shed etc.	Rs.977777.00	
5	Erection of Watch Tower.= 5 Nos.	Rs.48654.00	
6	Model sentry security post (With covering)	Rs.45325.00	
7	Sentry Security Post = 5Nos.(Without covering)	Rs.52768.00	
8	Supply & placing of sand/silt bags.	Rs.341010.00	
9	Erection of temporary Urinal 15 Nos.	Rs.17126.00	
10	Erection of Temporay Bath Room 15 nos.	Rs.24583.00	
11	C.I. walling and Barricade at different places of school campus.	Rs.75227.00	
12	Fire Extinguisher. = 10 Nos	Rs.48600.00	
13	Miscellaneous works. Before polling (water supply distribution net work, fitting fixing bib cock, shower , cleaning of urinal ,toilet, fitting fixing of door of urinal and supplying of crpf goods)	Rs.247500.00	
14	Hire charge of carpet, chairs, tables, Desk & benches, syentex, Basin etc with decoting.	Rs.659293.00	
15	Development of Govt School Campus and Repairing work before Polling	Rs.189294.00	

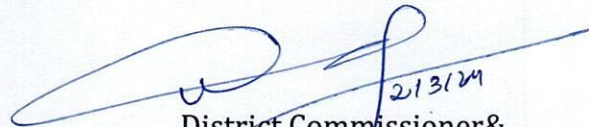
B-Water Supply And Sanitary Arrangement

Sl No.	Name of the Work	Estimated Amount(In Rs.)	Earnest money (In Rs.)
16	Installation of HTW at Different Place of Boarding Field and Govt. Boys H.S.& M.P. School for Parliamentary Election-2024 (10 NOs)	Rs 14452.00 per/ Installation of HTW	Rs.2890.00
17	Placement of Water Tank with Bamboo Staggering at Different Place of Boarding Field for Parliamentary Election-2024 (Including 5 Nos 1 HP Single phase centrifugal monoblock pump set) .	Rs.418383.00	Rs.8368.00
18	Construction of Low cost Temporary Latrine (20 NOs)	Rs. 7179.00 per Construction of temporary IHHL	Rs.2872.00
			Total Earnest money Rs. 14130.00

Terms & Condition:-

1. The Tender should be submitted with sealed Envelope.
2. Quotations for various Temporary Construction/ Preparation for accommodation for Parliamentary Election-2024 in respect of 95 Demow and 96 Sibsagar L.A.C. in Sivasagar District, Assam superscribed on the top of the Envelope.
3. The rates should be furnished both in figure and words inclusive of all taxes. If the quotationer does not have G.S.T. registration it will be straightly rejected.
4. PAN No. is to be mentioned clearly with self attested supporting documents.
5. GST Registration No. is to be mentioned clearly with self attested supporting documents.
6. Self attested copy of valid PWD (Building)/PHE contractor registration certificate.
7. Self attested copies of at least two similar work in nature in favour of contractor from any Government/PSU agencies.
8. Self-attested copies of valid documents such as PAN Card, Trade License, GST Registration No., Labour license, and IT Returns for the preceding 3 years up to the last financial year must be submitted.
9. Notarized Affidavit for Non- Blacklisting by State/UT/Central Govt./PSU
10. Average Annual Turnover of minimum Rs.25,00,000.00 (Rupees Twenty Five Lakhs only) from "Construction related" works in the last three financial years i.e. 2020-21, 2021-22 and 2022-23
11. Copy of CA certified Turnover Certificate with UDIN for the last three financial years.
12. An earnest money of 2% of bid value must be submitted in the form of a Bank demand draft from a nationalized bank, payable to the District Commissioner, Sivasagar, along with the tender. The successful bidder's earnest money will be retained as a security deposit and returned after the agreement's expiration.
13. Tender of any bidder not accompanied with above documents shall be summarily rejected (Sl No.1-12).
14. Selected bidder will submit bills against the actual item (s)/ quantity supplied by the bidder.
15. If a selected tenderer withdraws the tender or fails to execute the supply order within the given time, substandard work, or other factors detrimental to the interests of the office of the District Election Officer/District Commissioner, Sivasagar, the earnest money will be forfeited, and the firm may be banned and blacklisted from future tender processes in the office of the District Election Officer/District Commissioner, Sivasagar.
16. Rates are to be quoted separately for each item in Rupees inclusive of all taxes i.e. T.D.S. & G.S.T. etc. Including transportation and other applicable charges(if any). Applicable tax will be deducted at source for which necessary Tax Deduction Certificate will be issued to the supplier as and when asked for.
17. Selected firm/ tenderer will submit Labour Cess before taking the work-order.

18. Actual quantity of the work may vary depending on-site modification or alteration/ deviation of requirements for successful hosting of Parliamentary Election-2024, in respect of 95 Demow and 96 Sibsagar L.A.C. in Sivasagar District.
19. Intending tenderers/bidders are to quote their rates on their letter heads in our prescribed format/documents only [Annexure-I].
20. Intending tenderers/bidders are to quote their rates of all items. Quoting rates for part of the work will not be accepted and considered as incomplete. Incomplete tender will be rejected.
21. No extra payment for carrying or delivering of materials will be allowed.
22. In the event of defective executions/supply of items leading to rejection the firm will re-supply the same and carry out corrections and improvements as may be advised and no extra cost/charges shall be entertained against such work.
23. Under any circumstances, escalation of price will not be entertained.
24. Tenderers whose quotations are accepted must execute an agreement with the undersigned or any other officer authorized by the District Commissioner/District Election Officer, Sivasagar.
25. The District Commissioner cum District Election Officer Sivasagar reserves the right to accept any offer that would be advantageous to the Parliamentary Election 2024, and not binding to accept the lowest rate or reject all offers without assigning any reason thereof.
26. Bills may be submitted along with necessary work orders and certificates for payment. Payment will be made on receiving funds from the Chief Electoral Officer, Assam, from time to time.
27. The rates quoted and accepted shall be valid till completion of the Parliamentary Election-2024
28. No advance payment will be given.
29. Selected firm/ tenderer cannot delegate their work to any party by providing sub-contract.
30. Any other unseen item has to be provided as and when required by the supplier.
31. Preference will be given to the supplier within Sivasagar District.
32. Any dispute whatsoever, will be confined under the jurisdiction of District & Seasons Court of Sivasagar District.



21/3/24
District Commissioner &
District Election Officer,
Sivasagar

Memo. No:SVEE.56/PE-24/2024 /71-A-

Dated Sivasagar the 02nd March, 2024

Copy to:-

1. The Chief Electoral Officer, Dispur, Assam for favour of kind information
2. The All members of Tender Committee for information and necessary action.
3. The DIPRO, Sivasagar for information and necessary action. She is requested to disseminate the information by publishing a succinct format of the Notice Inviting Tender (NIT) in two prominent local newspapers.
4. The DIO, NIC, Sivasagar for information. He is requested to upload the tender on Sivasagar District Website.


21/3/24
District Commissioner &
District Election Officer,
Sivasagar