

**MINUTES OF THE DDC MEETING FOR THE MONTH OF JANUARY, 2022 HELD ON 09/02/2022
AT 11:00 AM IN THE SUKAFI CONFERENCE HALL OF DEPUTY COMMISSIONER'S OFFICE,
SIVASAGAR**

Members present: List enclosed.

The DDC meeting for the month of **January, 2022** was held on 09/02/2022 which was chaired by Sri M. N. Dahal, IAS, Deputy Commissioner, Sivasagar. He welcomed all the members. All the reports and Powerpoint presentations received from various departments were reviewed and all inter and intra departmental issues were discussed threadbare and the following actionable points were emerged in the DDC meeting.

A. Public Health Engineering Department :

1. The Department will co-ordinate with Education department and APDCL authority and to ensure completion of electricity and drinking water connection in all left out schools by February, 2022.
2. As regards to the bottleneck in water connectivity in the BOP under Nazira Sub-Division, the AEE, PHE, Nazira Sub-Division will take up with the ADC i/c Nazira Sub-Division and resolve the issue.
3. The Department will monitor the JJM schemes regularly along with the PWD to ensure restoration of roads damaged during execution of the schemes.
(Action: EE, PHE, Sivasagar, Inspector of Schools/DEEO, Sivasagar, DGM, APDCL, Sivasagar & AEE, PHE, Nazira)

B. Pollution Control Department (APCB) :

1. As regards to submission of reports on Non-attainment city by the concerned stake holding departments, the APCB, Sivasagar will take up with the Assistant Planning Officer, Sivasagar.
2. EOs of all MBs will continue regular visit to the Private and Govt. Hospitals to review the Bio-Medical waste management system of the Hospitals.
3. As regards to APCB's proposed Power station at Sibsagar Girls' college, the department will take up with Smti. Chandana Baruah, ACS, ADC, Sivasagar.
(Action: Smti. Chandana Baruah, ACS, ADC, Sivasagar, EO of all MBs, Sivasagar and EE, APCB, Sivasagar)

C. Agriculture Department :

1. The DAO will expedite the process of identification and refund of benefits already awarded to non-eligible farmers under PM-Kisan Scheme involving all the ADOs within the month of February, 2022. The Circle Officers of all revenue circles and LDM, Sivasagar will support in this process.
2. The DDC, Sivasagar will co-ordinate with the Cos for holding the next DLC regarding selection of new beneficiaries under PM-Kisan. In the process of digitization of records, the DAO, Sivasagar will appoint part time Data entry operators from the contingency of PM-Kisan scheme.
3. As regards to paddy procurement centre in Amguri, the Supdt (i/c), FCS & CA will take up with all concerned to activate the same within February, 2022.
4. For the quarters of ADOs, the DAO will take up with the ADC (R), Sivasagar and ADC i/c Nazira Sub-Division to meet the land issues. Advance possession will be given immediately after identification of land for the said quarters.
5. The ADC (R), Sivasagar will instruct the Circle Officers of all revenue circles to issue certificates to the landless people enabling them to enroll in Paddy procurement portal.
(Action: DDC, Sivasagar, ADC(R), C.O, (All revenue Circles), DAO, and LDM, Sivasagar)

D. Veterinary Department :

1. The Dist. A.H. & Vety Officer, Sivasagar will do the needful to notify the construction committee for departmental farm at Demow and convert the same exclusively for rearing of Ducklings.
2. The Dist. A.H. & Vety Officer, Sivasagar will write letter to the Directorate for providing vaccines specially required around the Panidehing Bird Sanctuary area.
(The Dist. A.H. & Vety Officer, Sivasagar)

Contd.2

E. Power Department (APDCL) :

1. The Department will ensure power connectivity in all the remaining Anganwadi Centres and Schools by February, 2022 in the interest of drinking water facility of PHE department under Jal Jeevan Mission.
2. APDCL will ensure power connectivity in all the left out households by February, 2022 under the "DDUGJY".
3. The APDCL authority will take up with ADC (R) for identification of 15 Bighas of land required for each of the 1MW Power project under Hon'ble CM's Pioneer project of 1000 MW Power Project.
4. The department will immediately take necessary steps for completion of solar project at the O/O the Supdt. of Police, Sivasagar and O/O the Inspector of Schools, SDC, Sivasagar.
(Action: ADC(R), Sivasagar, DGM, APDCL, EE, PHE and DSWO, Sivasagar)

F. Industries and Commerce Department (DICC) :

1. The Department will take up with CO, Demow and AIDCL authority regarding the unused land fenced as Demow Industrial Estate and submit report to DC, Sivasagar.
(Action: GM, DICC & DAO)

G. Tourism Department :

1. The TIO, Sivasagar will regularly monitor the works going on under ATDCL for timely completion of the schemes.
(Action: TIO, Sivasagar)

H. Public Works Department (Buildings)

1. The EE, PWD (B), Sivasagar will do the needful for completion of the Model School at Amguri T.E. and Rajmai T.E. and B.Ed. College a Bhadhara, Sivasagar in stipulated time.
2. The EE, PWD (B), Sivasagar will submit details of the GNM Hostel of Sivasagar Civil Hospital which is reportedly 90% completed and pending for certain reasons.
(Action : EE, PWD(B), Sivasagar)

I. Forest Department :

1. The DFO(T), Sivasagar will immediately take necessary steps for tree trimming around Borpukhuri before BORDOISILA the strong wind that blow during end of March and early April.
(Action: DFO(T), Sivasagar)

J. Education (Elementary and Secondary) Department :

1. The Inspector of Schools/ DEEO will do the needful for timely completion of uploading of data of Teachers and students in RIMS app.
(Action: DEEO, Sivasagar and Inspector of Schools, Sivasagar)

K. Transport Department :

1. The DTO, Sivasagar will target for 100% achievement of revenue collection.
2. The DTO, Sivasagar will strongly monitor road safety and take stern action against the rule breakers.
(Action: DTO, Sivasagar)

L. Labour Department :

1. All the concerned HoDs dealing with contractors and their labours will provide support to the ALC, Sivasagar regarding change of Principal Employer's name in the portal.
(Action: ALC, Sivasagar and all concerned HoDs)

M. Irrigation Department :

1. For the office building required for Demow Sub-Division of Irrigation department, the Inspector of School, Sivasagar will obtain the required NOC against the SMC of the identified school and hand it over to the EE, PHE, Sivasagar.
(Action: EE, Irrigation, Sivasagar, Inspector of Schools, Sivasagar)

N. Social welfare Department :

1. In the interest of immediate construction of the "One Stop Centre", the DSWO will take up with the ADC (R), Sivasagar immediately for identification of new land.
2. The Department will ensure Zero malnutrition in the district. They will actively monitor the recently launched SISHU initiative of providing supplemental food to ensure zero malnutrition.
(Action: ADC(R), Sivasagar & DSWO, Sivasagar)

O. Food, Civil Supplies and Consumer affairs Department :

1. The Department will henceforth monitor all the drinking water plants regularly to ascertain whether all parameters are satisfied and the required certifications were obtained by the owners.
(Action: Supdt.(i/c), FCS & CA, Sivasagar)

P. Fishery Department :

1. As regards to the community ponds being dug by P&RD and APART etc. and for all such tanks, the DFDO will be the nodal officer as regards to statistics of such ponds.
(Action: DFDO, Sivasagar)

Q. Handloom & Textile Department :

1. The Department will identify the pockets where handloom & Textile preparation works of all ethnic groups can be done in large scale; specially the native products like the GAMUSAs and TONGALs etc..
(Action: Asstt. Director, H&T, Sivasagar)

R. Water Resources Department :

1. The EE, WR Division, Sivasagar will ensure speedy execution of all works before the onset of floods.
(Action: EE, WR Division, Sivasagar)

S. Public Works Department (Territorial Road and Building):

1. Both the Sivasagar-Thowra and Amguri-Nazira Territorial Road Divisions of the Department will give priority in execution the Assam Mala Project.
2. For Assam Mala, the PWD(B), Sivasagar will start valuation process against the structures immediately.
3. The construction of Nangalamora Brigde is to be completed by 7th of March, 2022 as planned.
4. Both the Sivasagar-Thowra and Amguri-Nazira Territorial Road Divisions of the Department will do the needful for identification of vulnerable bridges in the district and install permanent nature of safety signage on both side of the identified vulnerable bridges
(Action: EE, PWD Sivasagar-Thowra/Amguri-Nazira Territorial Road Divisions, EE, PWD(B))

General Discussion and actionable points :

1. The EOs of all MBs will henceforth invariably present in the DDC meetings
2. All the heads of departments must submit their report and Powerpoint presentation 5 (five) days ahead of the next DDC meeting without fail.
3. The monthly report on CM review and action points must be submitted by all departments by end of the month without fail for updating the same in e-samiksha portal.
4. The quarterly report on district template must be submitted in all the quarter ending of a financial year by all the HoDs.
5. The District level committee meeting of APART will be held following the next DDC meeting.

With a request to all heads of departments for regular monitoring of all the ongoing schemes with inter-departmental coordination, the DDC meeting ended with a vote of thanks from the chair.


(M. N. Dahal, IAS)

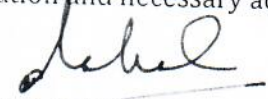
Deputy Commissioner,
Sivasagar

Memo No: SIV(P).07/2019/ 143 (A)

Dated: Sivasagar, the ²⁵ February, 2021

Copy to:-

1. Sri B Kalyan Chakravarthy, IAS, Principal Secretary to the Govt. of Assam, Education Deptt. and Guardian Secretary, Sivasagar District for favour of kind information.
2. The Commissioner, Upper Assam Division, Jorhat for favour of kind information.
3. The Director (Evaluation and Monitoring), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
4. The Director (DCP), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
5. P.S. to the Hon'ble Education Minister of Assam and Guardian Minister, Sivasagar for information and kind appraisal of Hon'ble Minister.
6. The members of District Development Committee for information and necessary action.



(M. N. Dahal, IAS)
Deputy Commissioner,
Sivasagar

