

**MINUTES OF THE DDC MEETING FOR THE MONTH OF JUNE, 2022 HELD ON 12/07/2022 AT
11:00 AM IN THE SUKAFI CONFERENCE HALL OF DEPUTY COMMISSIONER'S OFFICE,
SIVASAGAR**

Members present: List enclosed.

The DDC meeting for the month of **June, 2022** was held on 12/07/2022 which was chaired by Sri M. N. Dahal, IAS, Deputy Commissioner, Sivasagar. He was assisted by Sri Subhan Goala, ACS, DDC, Sivasagar.

At the very onset, he asked all the Heads of line departments about the damages caused to the departmental institutions in the recent flood. As there are provisions for construction/repairing of flood-affected institutions like Schools, AWC, Health Centre, Mahila Samity Office under Zilla Parishad, Clubs, Electrical damage, Roads, Installations of WR Department and water supply schemes of lower magnitude etc., he requested all the concerned HoDs to take up with the Circle Officer concerned for damage assessment and report for re-construction/ repairing of the said institutions immediately.

Thereafter, all the reports and Power point presentations received from various departments were reviewed and all inter and intra departmental issues were discussed threadbare and the following actionable points were emerged in the DDC meeting.

A. Agriculture Department :

ABSTRACT OF DEPARTMENTAL REPORT

1. PM-Kisan (New): Applications received – 11995, Uploaded in the portal – 8745.
2. PMFBY (KHARIFF): Target – 15611, Achieved – 15700.
3. FPC : Formed & Registered– 10 Nos.

ACTIONABLE POINTS

1. The department will henceforth involve the PRI institutions in selecting new beneficiaries in all the departmental schemes so that a wide section of beneficiaries could be covered.
2. The HoDS of all the other departments will take similar steps as regards to selection of beneficiaries.
3. In order to complete AADHAAR seeding, the DAO will involve all the ADOs for timely completion of the seeding of AADHAAR, The ADC (i/c-e-Gov.) will instruct the CSC operators for opening their CSCs in the morning looking at the convenience of the farmers.
4. Special emphasis be given by the DAO in Organic cultivation.
5. The DAO, Sivasagar will take up with CEO, ZP for creating awareness of multiple cropping.
6. The DAO will depute one ADO to take up with the PO, DDMA for relief under SDRF to the farmers whose Ravi crops were damaged due to flood.
7. As there is requirement of Maize to the farmers as Fodder, Silage etc. for their domestic animals, the DAO will take up with the DVO, Sivasagar for proper market linkage of the product.

(Action: CEO, ZP, Sivasagar, ADC(e-Gov.), Sivasagar, DAO, Sivasagar, DVO, Sivasagar & PO, DDMA, Sivasagar)

B. Power Department (APDCL) :

ACTIONABLE POINTS

1. Department will carry out a joint survey with the PHE Department for justification of use of insulated conductors in the schemes as discussed in meeting like the JJM, Karigaon scheme.

2. As the highland of Gelakey has been identified for solar power project, DGM, Sivasagar will take up with the ADC(Revenue), Sivasagar for advance possession of the said land in black and white.
 3. The APDCL authority will do the needful for a dedicated power line for Sivasagar Civil Hospital as per norms. DPM/JE of NHM will Assist.
- (Action: ADC(Revenue), DGM, APDCL, Sivasagar, DPM/ JE, NHM, Sivasagar)**

C. Industries and Commerce Department (DICC) :
ACTIONABLE POINTS

1. The GM, DICC will take up with the CEO, ZP, Sivasagar to create awareness among all sections of the society for registration in "Udyaam".
2. In order to expedite the Paddy procurement process, the GM, DICC will take necessary steps for an increase of at least 2 (two) millers per LAC. He will motivate the millers to use dryers so that the processed rice could be procured in the PPCs.
3. He will involve his extension officers in identification of land for godown and submit proposal through the Circle Officers concerned.

(Action: Circle Officer(all), Sivasagar and GM, DICC, Sivasagar)

D. Veterinary Department :

ABSTRACT OF DEPARTMENTAL REPORT

1. KCC Proposal under Veterinary for 2022-23 : 128 Nos.

ACTIONABLE POINTS

1. The Department will fully operationalize the Demow Duck hatchery with community participation by July, 2022 positively.
2. The department will identify new volunteers and train them up for associating in artificial insemination.
3. The ADC(i/c Nazira Sub-Divn.) will take up with the farmers and management of Nazira Dairy Farm to readdress their grievances and management issues immediately. The DVO will assist.
4. The Department will ensure stocking of sufficient medicine and food for livestock during ongoing flood.
5. The Department will carry up special camp with the help of PRI institutions to create awareness among public about JE/ ASF.

(Action: ADC(i/c Nazira Sub-Divison) and Dist. A.H. & Vety Officer, Sivasagar)

E. Education (Elementary and Secondary) Department :

ABSTRACT OF DEPARTMENTAL REPORT

1. Secondary school amalgamation (2nd Phase):
Proposal submitted: 24, Approved: 24, Implemented : 17
2. Elementary school amalgamation (2nd Phase):
Proposal submitted: 23, Approved: 23, Implemented : Nil

ACTIONABLE POINTS

1. The DEEO/Inspector of schools will share the list of schools that were left from electrification and drinking water facility with the APDCL and PHE department.
2. The DEEO/Inspector of Schools will submit the list of schools left out from the JJM scheme.



3. The DEEO/Inspector of Schools will henceforth ensure that no child is deprived of Mid-day meal in the AWCs of the district. He will develop a mechanism to monitor the same involving field level Officers/ Officials.

(Action: DEEO/ Inspector of Schools, Sivasagar)

F. Public Health Engineering Department :

ABSTRACT OF DEPARTMENTAL REPORT

1. FHTC: Target For the month of June, 2022 = 2577, Achievement = 81.
2. Tap connection in schools : Target = 1277, Achievement = 1229.
3. Tap connection in AWCs : Target = 864, Achievement = 788.
4. Constn. of Toilets for new household under SBM-G (Phase-II) Achievement=37.10%

ACTIONABLE POINTS

1. Drinking water facilities in all the remaining Tea garden model schools/ AWCs are to be completed within 15 (fifteen) days. If required, convergence of Tea Garden Authority may be taken.
2. For the grievances raised by the PWD regarding damages caused to the side bund while implementing JJM schemes, the EE, PHE, Sivasagar will convene the District Level Committee Meeting immediately.

(Action: EE, PHE, Sivasagar & AEE, PHE, Nazira)

G. Public Works Department:

ABSTRACT OF DEPARTMENTAL REPORT

1. PMGSY (2019-20): Physical progress= 82%, Financial Progress= 60%.
2. PMGSY (2020-21): Physical progress= 60%, Financial Progress= 60%.
3. SOPD-G (2020-21): Physical progress= 53%, Financial Progress= 21%.
4. Axom Darshan (2019-20): Physical progress= 81%, Financial Progress= 60%.

ACTIONABLE POINTS

1. The department will ensure geo-tagging of all roads as advised by the Govt. in the recent past.

(Action: EE, PWD Sivasagar-Thowra/Amguri-Nazira Territorial Road Divisions)

H. Food, Civil Supplies and Consumer affairs Department :

1. The Department will give emphasis in increasing paddy procurement.
2. The Superintendent i/c, FCS & CA will complete the remaining AADHAAR seeding of Ration Cards by next DDC meeting. ADC (i/c FCS&CA) will monitor the works and provide adequate support.
3. The Department will take necessary steps for cancellation of license of the fair price shops having anomaly in receipt and distribution of PDS to the beneficiaries.

(Action: The ADC (i/c), FCS & CA, Sivasagar and Supdt.(i/c), FCS & CA, Sivasagar)

I. Water Resources Department :

1. The EE, WR Division, Sivasagar will immediately start identification of the bubbling points in all the vulnerable embankment and dykes with the help of field level staff.
2. The EE, WRD, Sivasagar will prepare and submit an artificial flood mitigation proposal for Sivasagar town and submit the same to the Deputy Commissioner. The EO, SMB will support.

(Action: The EO, SMB, Sivasagar and EE, WRD, Sivasagar)

J. Forest Department :

ACTIONABLE POINTS



1. Henceforth, all tree trimming activities in offices, other Govt. installations will be taken up by the respective departments after taking a report from the DFO(T), Sivasagar.

(Action: DFO(T), Sivasagar)

K. Fishery Department :

ABSTRACT OF DEPARTMENTAL REPORT

1. RIDF: GGPGGM, Individual Pond; 248, Community Pond-12, Achieved – 95%.
2. PMMSY: New rearing pond- 15, New pond construction -22, Achieved- 85%.

ACTIONABLE POINTS

1. The DFDO will immediately take necessary step for netting, catching and distribution of Guppy fishes in the interest of destruction of mosquito larvae causing many vector born diseases.

(Action: DFDO, Sivasagar)

L. Rural/ Urban Livelihood (ASRLM):

ACTIONABLE POINTS

1. The DPM, ASRLM will arrange a mega credit camp within 1 (one) month.

(Action: DPM, ASRLM, Sivasagar)

M. Soil Conservation Department :

ACTIONABLE POINTS

1. The Department must involve the PRI institutions while implementation of the schemes as no co-ordination is found in field level with the stake holding departments.

(Action: Divisional Officer, Soil Conservation, Jorhat.)

N. Pollution Control Department :

ACTIONABLE POINTS

1. The departments will immediately close the Hotels having no ETP.
2. All the EOs of all MBs will submit the report on Polythene daily without fail.

(Action: EOs of all BMs and APCB, Sivasagar)

O. Sericulture Department :

ABSTRACT OF DEPARTMENTAL REPORT

1. Eri cut cocoon: Annual target- 197950 Kg, Achieved during June, 2022 – 9656 Kg.
2. Muga Raw silk: Annual target- 10179 Kg, Achieved during June, 2022 – 782 Kg.
3. Mulberry Raw silk: Annual target- 750 Kg, Achieved during June, 2022 – 70 Kg.

ACTIONABLE POINTS

1. The ADS will take up with CEO, ZP, Sivasagar for development of Community Muga reeling at Bokota as discussed in earlier meeting.
2. ADS will take up with DFO (SF) for plantation of Indian mulberry in their departmental land.

(Action: ADS, Sivasagar)

P. Handloom & Textile Department :

ABSTRACT OF DEPARTMENTAL REPORT

1. Mudra Loan: Application received- 3 Nos. all sent to bank.
2. Samarth Skill Development Training: Application received- 350. Training is under process in phases.

ACTIONABLE POINTS

1. The Department will take up with National Institute of Design, Jorhat to impart training of design to the desirous persons in a planned manner.

(Action: Asstt. Director, H&T, Sivasagar)

Q. State Archaeology Department :

ACTIONABLE POINTS

1. The Sr. C.O, State Archaeology will take necessary steps to complete the restoration and beautification of Bauli Maidam, Nazira.

(Action: Sr. C.O, Zonal Office, Directorate of Archaeology, Na-Pukhuri, Sivasagar)

R. Archaeological Survey of India :

ACTIONABLE POINTS

1. The Sr. C.A, ASI, Sivasagar Sub-Circle will take up proposal on illumination for Ranganath Dol and Ghanashyam's House under Assam Darshan in consultation with Sri Bitupan Neog, ACS, ADC, Sivasagar.

(Action: Sr. C.A, ASI, Sivasagar Sub-Circle)

S. Tourism Department :

1. The TIO, Sivasagar will do the needful to tie up with the major tour operators before the start of tourist season to increase the footfall of domestic and international tourists in the district.
2. He will further develop packages for the tourists.

(Action: TIO, Sivasagar)

T. Public Works Department (Buildings)

ABSTRACT OF DEPARTMENTAL REPORT

1. NRHM: Approved scheme- 02, Ongoing schemes - 02
2. Jail: Approved scheme - 01. Work not allotted due to some technical reasons - 01
3. CMs Special scheme - 03 Nos. Under progress- 03.
4. BOPs: Total scheme- 04 Nos, Completed- 3, Pending- 01
5. Signature project: Total scheme-3, Under progress- 03.
6. Health: Total scheme- 03 Nos, Completed- 1, Under progress- 02

ACTIONABLE POINTS

1. The EE, PWD (B), immediately take up with the Superintendent, Sivasagar Civil Hospital and do the needful to complete the GNM Hostel at Sivasagar Civil Hospital.

(Action : EE, PWD(B), Sivasagar)

U. Co-operation Department :

ACTIONABLE POINTS

1. The DRCS/ ARCS, Sivasagar will submit the list of defunct Co-operative Societies immediately to the Deputy Commissioner as well as to the Agriculture Department.

(Action: DRCS/ARCS, Sivasagar)

V. Labour Department :

1. The ALC, Sivasagar with the help of Tea Garden Managements will identify the list of TGL people which were not enrolled in AADHAAR. DDC, Sivasagar will co-ordinate.
2. The ALC, Sivasagar will do the needful to dispose the Cases pending under the Employees Compensation Act, 1923 and amendments thereon.

(Action: DDC, Sivasagar and ALC, Sivasagar)

W. Social Welfare Department

ACTIONABLE POINTS

1. The DSWO will visit all the children homes of the district and submit report within 15 (fifteen) days.

2. Subject to availability of adequate infrastructure, the DSWO, Sivasagar will do the needful for shifting to AWCs in consultation with the DEEO/IS to adjacent schools closed due to rationalization

(Action: DEEO/IS, Sivasagar & DSWO, Sivasagar)

X. Cultural Affairs Department

ACTIONABLE POINTS

1. The Cultural Development Officer, Sivasagar will provide all required support to the artists desirous to register under NEZCC.

(Action: Cultural Development Officer, Sivasagar)

Y. Health & Family Welfare Department

ACTIONABLE POINTS

1. The Joint Director of Health Services, Sivasagar will personally monitor all preventive measures to be taken up to control/ mitigate the vector borne diseases.

(Action: JDHS, Sivasagar)

General Discussion and actionable points:

1. As the nation is going to observe "Har Ghar Tiranga" from 13th August to 15th August culminating the "Azadi Ka Amrit Mahotsav", all HoDs will create awareness at their respective jurisdiction to ensure smooth observation of "Har Ghar Tiranga" during the scheduled dates.
2. All the heads of departments must submit their report and Powerpoint presentation 5 (five) days ahead of the next DDC meeting without fail.

With a request to all heads of departments for regular monitoring of all the schemes with an aim to maintenance of standard with inter-departmental coordination, the DDC meeting ended with a vote of thanks from the chair.


(M. N. Dahal, IAS)

Deputy Commissioner,
Sivasagar

Memo No: SIV(P).07/2019/152 (A)

Dated: Sivasagar, the 28th July, 2022

Copy to:-

1. The Guardian Secretary, Sivasagar District for favour of kind information.
2. The Commissioner, Upper Assam Division, Jorhat for favour of kind information.
3. The Director (Evaluation and Monitoring), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
4. The Director (DCP), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
5. P.S. to the Hon'ble Education Minister of Assam and Guardian Minister, Sivasagar for information and kind appraisal of Hon'ble Minister.
6. The DIO (i/c), NIC, Sivasagar for uploading in the District website.
7. The members of District Development Committee for information and necessary action.


(M. N. Dahal, IAS)

Deputy Commissioner,
Sivasagar