

**MINUTES OF THE DDC MEETING FOR THE MONTH OF SEPTEMBER, 2022 HELD ON 29/10/2022
AT 11:00 AM IN THE CONFERENCE HALL OF THE OFFICE OF THE BLOCK DEVELOPMENT OFFICER,
SIVASAGAR**

Members present: List enclosed.

The DDC meeting for the month of **September, 2022** held on 29/10/2022 was chaired by Sri A. V. Yadav, IAS, Deputy Commissioner, Sivasagar and he was assisted by Sri Subhan Gowala, ACS, DDC, Sivasagar. First And foremost the chairman [DC Sir] welcomed all the members. All the reports and Power-point presentations were reviewed and all inter and intra departmental issues were discussed thoroughly and department wise, the following actionable points were emerged in the DDC meeting.

A. PHE :

1. There is a mismatch of the JJM Data as provided by Inspector of Schools and PHE. Both Exec. Engineer, PHE and Inspector of Schools were directed to coordinate and provide accurate detailed report on JJM data and complete all pending works.
2. School Inspector, PHE and Social Welfare dept. were asked to work in coordination and provide a location specific report [Hilly/Plains/Tea Garden Areas] on schools/anganwadis with no water supply under JJM. This report has to be submitted by 5/11/2022.
3. The Inspector of Schools is directed to submit the list of schools where sanitation facilities need to be retrofitted for preparing model estimates.
4. CEO Zilla Parishad, was asked to look after the functioning of current Dysfunctional Toilets and explore mechanisms for their swift repair.
5. Exec. Engineer, PHE to improve the progress of Households under SBM-G Phase-II and submit a progress report by 10.11.2022. DPM, ASLRM to expedite progress in consultation with SHGs/NGOs in charge of Construction.
6. The chairman has directed to all concerned depts. to set a target of at least 5 villages to be ODF villag within November. Each Block to have atleast one ODF village..
7. All Retro fitting works under JJM to be expedited and finished by 10.12.2022.
8. The Chairman directed the Exec. Engineer, PHE to ensure that by next DDC meeting all schools with water supply connectivity must have filtered water supply and a saturation certificate to be submitted jointly with Inspector of Schools in this regard.
9. EE, PHE to submit the list of IHHL beneficiaries blockwise to the BDOs of different blocks for monitoring of works with due consultation with the site incharge of PHE by 10.11.2022 to create a comprehensive database of leftout beneficiaries.
10. A new pump operator at Joysagar civil hospital water supply scheme is to be engaged in consultation with the hospital authority, preferably from retired technical manpower engaged previously.

(Action: PHE, IOS, CEO, DEEO/Inspector of Schools, Social Welfare, Sivasagar)

B. Education (Elementary and Secondary) Department:

1. The Inspector of Schools was directed to provide the detailed list of schools who secured grade below 'A' in the last Gunotsav. He was also requested to prepare/arrange for a pre-gunotsav activity in order to improve the performances of the schools by November end.

2. Pockets of areas with children of migrant labourers to be identified and emphasized for scheduling in consultation with ALC & DCPU.
3. A report on attendance of students at Tea Garden Schools and Mishing dominated GPs to be furnished by next DDC Meeting with an action taken report.
4. Status of functional toilets in school campuses may be furnished with regard to dysfunctional toilets for repair and construction by the next DDC Meeting.
5. BDOs Amguri & Demow were asked to monitor the poor performing schools of their respective areas along with Eos area wise.

(Action: DEEO/Inspector of Schools, Sivasagar; BDOs Amguri & Demow; ALC; DCPU)

C. Social Welfare:

1. The DSWO and ADC, Social Welfare, were directed to ensure completion of all pending appointments and to hold interviews of vacant AWW and AWH as soon as possible.
2. The DSWO to submit detailed status report on AWCs and their infrastructure facilities comprising the following by 4th Nov.-
 - i) Name of the AWC
 - ii) Supervisor Name
 - iii) Building Status
 - iv) SAM/MAM Report
 - v) Toilet Facility
 - vi) JJM status along with other details as directed in the departmental meeting.
3. Proper screening of SAM/MAM along with growth monitoring of 0-6 years age-group of children was key point of discussion.
4. Rationalisation of AWCs to be considered keeping in mind number of children & presence of physical infrastructure.

(Action: The ADC (Social Welfare), EE, PHE, DSWO, Sivasagar)

D. PWD (Building):

1. Executive Engineer to inspect and report upon the progress of construction of B.Ed College.
2. The Parking Plan should be submitted before the next DDC Meeting.
3. BDO, Amguri to pay a joint visit to Amguri Stadium and monitor the progress of work.

(Action : EE, PWD(B), Sivasagar; BDO, Amguri)

E. Pollution Control Board (APCB):

1. The Sr. Environmental Engineer, APCB, Sivasagar will provide the structure of rates of fine for water and air pollution to the Deputy Commissioner and take necessary action before the next DDC Meeting. He is also directed to identify the source of water pollution at Namdang Area.
2. He is to visit to Darika dumping site and Demow proposed dumping site. E.O, SMB will make a joint visit with officials of PCB to assess the status of the dumping ground.
3. A joint visit to the landfill sites along with CEO, Zila Parishad was also proposed.
4. The action taken on DLMC meeting directions should be submitted before the next DDC meeting.

(Action : Sr. EE, APCB; EO, SMB; CEO, Zila Parishad, Sivasagar)

F. Agriculture:

1. DAO will take all necessary action to complete land integration and expedite the verification of new beneficiaries under PMKISAN. Progress in last two weeks is very slow.
2. Mustard demonstration under various schemes should be in cluster approach and irrigation department will work together and DAO will link beneficiaries with PMKSY Scheme.
3. DAO will submit all details & estimates for roads under APART immediately comprising the following-
 - i) Date of Work Order
 - ii) Estimated time for completion of works
4. Fodder mission in the district to be introduced and agriculture and veterinary department will work together in selection of areas.
5. Regarding King Chilli PFCs in Amguri Agricultural Sub-Division DAO will define separate GPs for both PFCs concerned.

(Action : DAO, Sivasagar)

G. Irrigation:

1. SDO (Civil) Nazira, to ascertain location for office premises of Amguri-Nazira Irrigation Dept.
2. Department to extend support to agriculture department for ensuring mustard sowing, FPOs and paddy procurement.

(Action : SDO(Civil), Nazira)

H. PWD (Roads):

1. Complete the Bridge work of Shantipur to Dolbagan via Shreepur road under PMGSY-II within March 2023. Janji Bridge works to be completed by 31st Dec.
2. Complete the approach road (Guard post, painting) of RCC Bridge No 2/1 on NH-61 to Chalanhat Road over the river Jhanji under "Mahabir Lachit Chilarai Setu Nirman Abhijan" under SOPD (G) within Dec 2022.
3. Circle officer, Sivasagar to enquire and submit a report in consultation with the concerned engineer regarding works related to Uttaran & Disangmukh.
4. SOPD works for 2017-18 & 2018-19 to be completed by 20th Nov.

(Action: EE, PWD Sivasagar-Thowra/Amguri-Nazira Territorial Road Divisions, EE PWD (Buildings; Circle Officer, Sivasagar)

I. Tourism:

1. The tourist information officer presented a blueprint of Disangmukh Tourism Project depicting the various potential tourist avenues to be nurtured for the holistic development of the tourism sector of Sivasagar. In this connection he also pointed the roles of different depts. for the Disangmukh project. All those concerned dept. were requested to provide prompt support to the Tourism Dept.
2. ADC (Tourism) also requested all HODs to provide names of few expert/resourceful person(s) who can contribute in any form towards the development of the tourism sector of Sivasagar.

(Action : Tourist Information Officer, Sivasagar; All HoDs)

J. Food & Civil Supplies:

1. It is directed to cancel the license of Panidehing Cooperative society due to its non-functional nature.
2. The Deputy Commissioner focused on completion of Adhar Seeding works of leftover beneficiaries at the earliest.
3. He directed to issue showcause to the vendors who have not adopted e-pos transactions. The Superintendent i/c, FCS & CA will ensure 100% e-POS machine usage in all Fair Price Shops.
4. The ADC, FCS & CA will personally monitor Aadhar seeding and deletion, and focus to raise seeding in Fair Price Shops wherein the percentage of individual seeding is below 85%.

(Action : Supdt.(i/c), FCS & CA, Sivasagar)

K. Town & Country Planning:

1. The Deputy Director T&CP was asked to expedite the completion process of PMAY-U schemes. All pending and doubtful cases to be sent to Bakijai.
2. Preparation of Drainage Master-Pl for Sivasagar Town & adjoining areas to be completed expeditiously.

(Action : Deputy Director T&CP)

L. Labour:

1. The ALC, Sivasagar will meet DC before 20th Nov with a status report on ID Act [Industrial Dispute Act], BOCW Act [Building and other construction workers Act], EC Act [Employees Compensation Act].
2. Immediate notice to be issued to all works dept. for status update regarding Cess payment under BOCW Act.
3. E-shram registration to be mobilized.
4. Adhar in Tea Gardens to be strictly monitored for completion within the scheduled time.

(Action : ALC, Sivasagar)

M. Forest:

1. The joint survey date of Panidehing Birds Sanctuary Northern side has been postponed due to high water submergence in the present position. New date to be fixed by Circle Officer, Demow Revenue Circle.
2. The Forest Dept. will submit a list of areas of forest royalty from ongoing & past projects under works dept. & ONGC/OIL.

(Action: Circle Officer, Demow Revenue Circle, Demow; DFO, Sivasagar)

N. Transport:

1. The DTO has been directed to collect the list of unfit vehicles lying idle with various departments. Unfit old vehicles are to be condemned in consultation with ADC, Transport

(Action: DTO, Sivasagar & all HoDs; ADC, Transport)

PDCL:

An estimate for construction of a new 11kv line for dedicated power supply to Sivasagar Civil Hospital, Joysagar is to be submitted by APDCL. For sanctioning of the fund the estimate will be placed to Health Dept. of Govt. of Assam.

2. Fishery Dept. will carry out a joint survey with APDCL in respect of floating solar power plants and fishery dept. will submit the report within one week.
3. APDCL will survey electrification of new model AWCs under Sivasagar circle and prepare details of requirement for electrification of the same.
4. The APDCL authority will submit a plan (with alternate plan, as discussed) for a dedicated power line for Sivasagar Civil Hospital by 25/09/2022.
5. For the Electricity payment issue of PWSS, the APDCL will take up with the CEO, ZP formally with intimation to the Deputy Commissioner, Sivasagar.
6. The CEO, APDCL, Sivasagar will submit a report on status of Tender of RDSS schemes by 20/09/2022.
7. The CEO, APDCL will organize a public meeting by end of this month inviting the Circle Officer, Demow Revenue Circle in the village where some consumers are not interested to avail electricity facility due to availability of electricity from ONGCL. The Executive Engineer, Irrigation was also asked to attend to problems regarding electricity supply to tube-wells in the area along with APDCL as well.

(Action: CEO, APDCL; DFDO, Sivasagar)

P. Veterinary Department:

1. The Dist. AH & Vety Officer was asked to keep a constant vigil over the spread of African Swine Flu/Fever. He was directed to collect samples and forward them to NERDDR.
2. DPM, ASRLM was asked to provide helping hands to the Dist. AH & Vety. Officer in order to expedite the process of Pig Census. The Dist. AH & Vety. Officer was also directed to initiate poultry production activities in association with Self Help Groups under the support and supervision of ASLRM, Sivasagar.
3. The Dist. AH & Vety Officer will identify areas of fodder productions for increasing of Fodder supply in the District in close coordination and support from the CEO, Zila Parishad and Agriculture Dept.. He will submit a report by the next DDC meeting, in this regard.

(Action: CEO, ZP, DVO, DAO, Sivasagar)

Q. Sericulture:

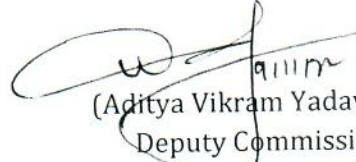
1. The Asstt. Director of Sericulture should contact with CEO (ZP) & DPM (ASRLM) for convergence works in livelihood sectors through Sericulture activities. Various Training activities in this regard can also be taken in consultation by both the departments.
2. The Asstt. Director of Sericulture is to submit the list of Seri Farm/Centre within a week to CEO(ZP) for arrangements of installation of water supply afforestation activities.
3. The Asstt. Director of Sericulture and CEO Zilla Parishad will take initiative for establishment of Sericulture training centre at SIRD, Joysagar Campus.
4. The Dept. shall consult with H&TS, DICC & ADC, Sericulture to revive closed/loss making sericulture industries & report in the next DDC Meeting.

(Action: Asstt. Director, Sericulture; CEO, DPM, ASLRM, Sivasagar)

General Discussion and actionable points:

1. Personal efforts to be given by all HoDs for public benefited schemes in coalition with the required departments.
2. All the heads of departments must submit their report and powerpoint presentation 5 (five) days ahead of the next DDC meeting without fail.

With a request to all heads of departments for quality service delivery with inter departmental coordination in the greater interest of public, the DDC meeting ended with a vote of thanks from the chair.


(Aditya Vikram Yadav, IAS)
Deputy Commissioner,
Sivasagar

Memo No: SIV(P).07/2019/ 158 (A)

Dated: Sivasagar, the 9th November, 2022

Copy to:-

1. The Commissioner, Upper Assam Division, Jorhat for favour of kind information.
2. The Director (Evaluation and Monitoring), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
3. The Jt. Director (DCP), Transformation & Development Department, Assam, Dispur, Guwahati-6 for kind information.
4. P.S. to the Hon'ble Education Minister of Assam and Guardian Minister, Sivasagar for information and kind appraisal of Hon'ble Minister.
5. The members of District Development Committee for information and necessary action.
6. The DIO (i/c), NIC, Sivasagar for information. He is requested to upload the minutes in the district website of Sivasagar.


(Aditya Vikram Yadav, IAS)
Deputy Commissioner,
Sivasagar