



GOVT. OF ASSAM

OFFICE OF THE DISTRICT COMMISSIONER, SIVASAGAR

No: SVEE.10/2024/68

Dated Sivasagar the 25<sup>th</sup> October, 2024

**ORDER**

In pursuance of the directives as conveyed in Letter No. ELE.91/2024/265, dated 7<sup>th</sup> October, 2024, issued by the Office of the Chief Electoral Officer, Assam, regarding the conduct of a "Special Camp" in connection with the Special Summary Revision with reference to 01.01.2025 as the qualifying date, the following provisions are hereby ordered to be implemented for the 95-Demow, 96-Sibsagar, and 97-Nazira Legislative Assembly Constituencies, under the jurisdiction of Sivasagar Election District, on the **9<sup>th</sup>, 10<sup>th</sup>, 16<sup>th</sup>, and 17<sup>th</sup> of November, 2024**. The roles and responsibilities of the designated officers are outlined as follows:

**Booth Level Officers (BLOs):**

- All Booth Level Officers are instructed to be present at their respective Polling Stations from 9:00 am to 4:00 pm on the aforementioned dates of the Special Camp.
- BLOs shall ensure that the Draft Photo Electoral Roll with the qualifying date of 01.01.2025 is available at the Polling Station and assist applicants in filling out the necessary forms through the BLO app or facilitate their application via the Voter Portal or Voter Helpline mobile app.

**BLO Supervisors:**

- BLO Supervisors are mandated to visit all Polling Stations under their jurisdiction on each of the four designated dates.
- They shall monitor and supervise the work of BLOs, providing the necessary guidance and assistance.
- It shall be the responsibility of the BLO Supervisors to collect any completed forms, ensure their recommendation and approval by the concerned AEROs, and submit them to the Election Branch, Sivasagar, for digitization.

**AEROs (Assistant Electoral Registration Officers):**

- AEROs shall undertake visits to all Polling Stations within their respective jurisdictions on all four days of the Special Camp.
- They are entrusted with overseeing and guiding the activities of both BLO Supervisors and BLOs.
- AEROs are further required to submit photographic documentation for each day of the Special Camp and provide a comprehensive report to the undersigned.

This order is effective immediately.

Addl. District Commissioner (E)  
Sivasagar

Dated Sivasagar the 25<sup>th</sup> October, 2024

Memo No: SVEE.10/2024/68 -A-  
Copy to:

1. The Chief Electoral Officer, Assam, Dispur, for favour of kind information.
2. The Circle Officer, Demow/Sivasagar/Nazira Revenue Circle cum EROs of 95-Demow LAC/96-Sibsagar LAC/97-Nazira LAC, for information and necessary action. They are directed to issue necessary instructions to all AEROs and BLO Supervisors and are requested to visit the Special Camps on the stipulated dates.
3. The DIPRO, Sivasagar, for information and necessary action. She is requested to ensure the dissemination of the aforementioned Special Camp dates through the appropriate communication channels.
4. The DIO, Sivasagar, for information and necessary action. He is requested to publish the dates of the Special Camps on the official Sivasagar District website.
5. The Inspector of Schools, Sivasagar/District Elementary Education Officer, Sivasagar, for information and necessary action. They are requested to circulate the Special Camp dates to all schools designated as Polling Stations for the aforementioned dates.
6. The District Social Welfare Officer, Sivasagar, for information and necessary action with a request to instruct all Anganwadi Centres designated as Polling Stations to remain open on the specified dates of the Special Camps.
7. The Executive Director cum Asset Manager, ONGC, Assam Asset, Nazira, Sivasagar/Head of Skill Development Center, ONGC, Sivasagar, for information and necessary action. They are requested to instruct all Anganwadi Centres designated as Polling Stations to remain open on the specified dates of the Special Camps.
8. All Heads/Principals/Managers of the notified Polling Stations of 95-Demow, 96-Sibsagar, and 97-Nazira LAC, for information and necessary action.
9. All AEROs/ BLO Supervisors/BLOs of 95-Demow/96-Sibsagar LAC/97-Nazira LAC for information and necessary action.
10. CA to DC for kind appraisal of the District Commissioner, Sivasagar.

Addl. District Commissioner (E)  
Sivasagar.