



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER ::::: SIVASAGAR
(REVENUE BRANCH)

No.LR-PRO0MB/1/2023-LR-SIV/193-194 Dated, Sivasagar the December, 2023

Advertisement

In pursuance of the Directorate of Land Records & Surveys etc., Assam's letter No.DLR-11014/33/2023-SRV/5 dtd.14/12/2023, a 'Walk-in-Interview' will be held on 12th January 2024 from 11.00 am onwards at the office of the District Commissioner, Sivasagar for selection and engagement of GIS Assistants on contractual basis under 'Mission Basundhara' in each of the 4(four) nos. of Revenue Circle Offices of Sivasagar District.

Eligibility criteria for GIS Assistant:-

1.	Name of the Post	GIS Assistant
2.	Place of Work	1. Sivasagar Revenue Circle. 2. Demow Revenue Circle. 3. Amguri Revenue Circle. 4. Nazira Revenue Circle.
3.	Job Responsibilities	<ul style="list-style-type: none"> Digitization of geospatial data of Cadastral and Non-cadastral villages. Cadastral Map updation in Bhunaksha. Perform quality assurance checks on GIS data to ensure accuracy and completeness. Preparation of GIS-related reports, presentations and data visualizations. Provide GIS-related technical support to team members and end-users. Drone photo/HRSI interpretation etc. Utility of survey machinery in land mapping, viz., RTK GNSS Rovers, ETS, DGPS etc. Any other data digitisation or computer related work assigned by the Circle Officer
4.	Age	Above 21 years and not more than 45 years as on 01/01/2023 .
5.	Required Qualification	Essential Qualification: <ul style="list-style-type: none"> Bachelor's degree in Geography/Geology/Mathematics/Geoinformatics/Physics/Computer Science or a related field with Certificate/Diploma in GIS & Remote Sensing or in Geo-informatics.

		<p>Or</p> <ul style="list-style-type: none"> • M.Tech./M.Sc. in GIS & Remote sensing/Geo-informatics. • MCA/M.A/M.Sc.in Geography/Geology/Mathematics/ Environmental Science with Geo-informatics as one of the subject or Certificate or Diploma in GIS/ Remote Sensing or Geo-informatics. <p>Desirable Qualification</p> <ul style="list-style-type: none"> • Proficiency in GIS software such as ArcGIS, QGIS, Global Mapper or other industry-standard applications. • Familiarity with spatial data formats (e.g., Shape files. GeoJSON, KML) and coordinate systems. • Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data, use of HRSI for land mapping, modern survey techniques using RTK GNSS Rovers, DGPS, ETS etc. • Effective communication and teamwork skills. • Ability to work independently and prioritize tasks effectively. • Prior experience in a GIS-related role or internship is preferred but not mandatory.
6.	Experience	<ul style="list-style-type: none"> • Preference will be given to those candidates having relevant work experience of minimum 1(one) year. • Preference will be given to the RCCC trained candidates having command over GIS.
7.	Skills	<ul style="list-style-type: none"> • Proficiency in Arc Desktop, Arc Pro, AutoCAD, Global Mapper. • Proficiency in MS Word, Excel, PowerPoint, Google Docs/Spreadsheets and • Fluency in Assamese, Hindi and English is required.
8.	Remuneration	Rs. 25,000/- per month (fixed)
9.	Documents needed in the Interview	<ol style="list-style-type: none"> 1. Detailed Curriculum Vitae. 2. Photo Identity & Address Proof. 3. Original Educational Certificates (HSLC onwards) for verification. 4. Self attested Work Experience Certificates 5. Self attested photocopy of all the certificates, mark sheets, experience certificates etc. to be submitted in the interview.
10.	Terms and conditions	<ol style="list-style-type: none"> 1. No TA/DA and official accommodation will be provided for appearing in the interview. 2. The offer is purely contractual and co-terminus with the end of the projects/requirement with no

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		provision of regularization. 3. The Director/District Commissioner, Sivasagar reserves the right to cancel/postpone the interview without assigning any reason thereof.
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Signed by

Aditya Vikram Yadav
District Commissioner,
Sivasagar

Date: 30-12-2023 15:43:04

Memo No. LR-PRO0MB/1/2023-LR-SIV/193-194(A)

Dated, Sivasagar the December, 2023

Copy to:-

1. The Director of Land Records & Surveys etc., Assam, Guwahati-32 for kind information.
2. The DIPRO, Sivasagar. She is requested to take urgent necessary steps at her end to publish this advertisement in one local English and Assamese daily Newspapers.
3. The DIO, NIC. He is requested to upload the advertisement in the Website of District Administration.

e-signed/-
District Commissioner,
Sivasagar.